

Claiming Student Accounts in IAM

This document will assist users on how to have students grade 6-12 claim their account in IAM.

Open your web browser and type in my.ncedcloud.org

On the login in screen select **claim your account**

NCEdCloud IAM

Do NOT bookmark this page.

NCEdCloud

NCEdCloud Username

.....

Login

Forgot My Username

Forgot My Password

Claim My Account

For logon assistance, please contact your local helpdesk

powered by
IDENTITY
AUTOMATION

Click on the dropdown symbol and then select LEA Student claim Policy

RAPIDIDENTITY

Claim Account Policies

Choose a policy

LEA Employee Claim Policy

Next

Powered by Identity Automation

Click on Next

RAPIDIDENTITY

Claim Account Policies

Choose a policy

LEA Student Claim Policy

Next

Powered by Identity Automation

On the next screen enter all your information.

RAPIDIDENTITY

Step 1

Answer the following questions to claim your account:

Student UID: *

123456789 ← Lunch Number

Grade [6-13]: *

9 ← Grade Level

Birthdate [YYYYMMDD]
e.g. 20020427: *

20000608

LEA / Charter Code
e.g. 012, 04H, 555: *

530

I'm not a robot ← reCAPTCHA Privacy - Terms

Next

Powered by Identity Automation

- Your Student UID is your lunch number.
- Grade enter your current grade.
- Birthdate: the format is very important enter it Yearmonthday see example in the screenshot
- LEA Code= 530
- Select I'm not a robot
- Then Select Next

Change your Password

RAPIDIDENTITY

Step 2

Update Your Password

Secondary Student Password Policy
Password must be between 8 and 16 characters long.
The password must contain the following:

- Minimum of one uppercase character
- Minimum of one lowercase character
- Minimum of one numeric digit

Password must ***not*** contain:

- Username
- First name
- Last name
- Spaces
- Starts or ends with ! (exclamation point)

New Password

Verify Password

Next

Powered by Identity Automation

When you create your new password in cannot contain your username, first name, last name, spaces, start or end with !

Please follow directions in screenshot above.

Then answer five of the questions below in the event you need to reset your password.

The image shows a screenshot of a web form titled "Pre-Defined Questions". It contains nine questions, each with a corresponding text input field and a "next" button to its right. The questions are:

- What is the name of the city-town where your grandparent:
Enter your answer
- What is the middle name of your oldest brother or sister
Enter your answer
- What is the middle name of your youngest brother or siste
Enter your answer
- What is your mother's middle name
Enter your answer
- What is your father's middle name
Enter your answer
- What is your favorite breakfast cereal
Enter your answer
- What is your favorite teacher's last name
Enter your answer
- What is your (formal) middle name
Enter your answer
- What is your favorite pizza topping

Once entered, hit next and you should see the process is completed.

