



Student Handbook

2022-2023

Dr. Shannon Shuey

Principal

LEE COUNTY SCHOOLS MISSION STATEMENT

 **OUR PURPOSE:** All children will graduate with more than a high school diploma.

 **OUR MISSION:** Lee County Schools will teach each student the social and academic skills needed to become a responsible and productive citizen.

 **OUR VISION:** Lee County Schools, in partnership with the community, will provide challenging learning experiences for students in a safe and supportive environment. We are committed to academic excellence, technological innovations, social responsibility, and lifelong learning. Our success will be demonstrated by the achievement of our students and their positive participation in society.

Dear Bragg Street Academy Families:

Welcome to another exciting year of learning at Bragg Street Academy!! We are thrilled to have you join our family for the 2022- 2023 school year. Bragg Street Academy has numerous opportunities for our children to develop lifelong skills and we hope that your child participates in all that Lee County Schools has to offer.

The Bragg Street Academy Handbook provides a great deal of important information regarding our programs and services, as well as our policies and procedures. Please take time to read the handbook thoroughly and discuss this information with your children. This relationship between home and school helps to promote the well-being of our children and their learning process.

We strive to keep the lines of communication open between home and school. To do this, we will utilize our school website, Facebook, Twitter and BlackBoard Phone messaging system to get information out to our parents in a timely manner.

Bragg Street Academy is such a special place to learn and grow. We are proud of our beautiful campus and the transformation of each and every student. Together with our dedicated staff, we strive to make connections with students to help them feel valued, accepted, and safe. Our Bragg Street Academy's vision "Leading Student Towards Success" will continue to guide our mission to work with students to address their academic and social-emotional needs to help find their strength, paving the way for growth. Whether we are learning in person or remotely at home, our goal is to encourage active student engagement to foster a lifetime love for learning.

Please feel free to contact any member of our school staff if you have any questions or concerns. We encourage a close proactive relationship with our parents and look forward to working with you. Bragg Street Academy is a wonderful environment for developing young minds and we hope to create lasting memories for your child. Please remember that our door is always open for questions, comments or concerns.

Sincerely,



Dr. Shannon Shuey
Principal

**BRAGG STREET ACADEMY FACULTY/STAFF
2022-2023**

ADMINISTRATION AND SUPPORT

Dr. Shannon Shuey—Principal
Mahannah Dunn—Office Support
Barbara Smith—Guidance Counselor
June Wicker- Guidance Counselor
Ricardo Anderson—School Resource Officer
Scott Patterson- Custodian

TEACHING STAFF

Emily Tyler—High School English
Davette Roper— ELA Language Art Middle School/AVID/Journalism
Katherine Horrell —Foods
Samuel Spencer—Exceptional Children Teacher
Andrew Bonetti—Career and Technical Education
Aymee Tiffany—Art
Jennifer Shook—EC Instructional Assistant
Open- ECE Instructional Assistant
John Weir—Science
Montavious Holder—Middle School Math
Vincent Phelps—Health and Physical Education
Erica Towns—High School Math
Courtney Martindale—Social Studies
Erin Beasley—Apex Learning Tutor

RESOURCE STAFF

Jennifer Thomas—School Social Worker
Marcus Williams—Computer Technician
Wendy Stone—School Nurse
Amy McCaskill -Digital Learning Facilitator (on-call)
Kimberly Jacobs- EC Coach
David Fleming - LCS Behavioral Specialist
Lisa Neal- LCS High School Math Specialist

bell schedule

Bells will Ring at:
7:30 Arrival Bell
8:00 First Block
9:00 Transition to AVID 2nd Block
9:42 Transition to 3rd Block
10:44- Transition to 4rd Block
10:46- 4rd Block
11:46- Transition to 5th Block
11:48- 5th Block
1:15- Transition to 6th Block
1:18- 6th Block
2:18- Transition to Advisory
2:20- Advisory
2:51- Dismissal

BRAGG STREET ACADEMY

Vision Statement:

"Leading Students to Success!"

Mission Statement

Bragg Street Academy will work with students to address their academic and social-emotional needs to help find their strength, paving the way for growth.

We Believe

1. Education is the key to future success.
2. All people should be treated with respect and kindness.
3. Conflicts can be resolved peacefully.
4. Bragg Street students and staff members are confident, positive and intelligent.

BSA Standards B.R.A.G.G

1. Be prepared to work.
2. Respond with appropriate speech.
3. Always follow directions.
4. Go where assigned.
5. Give respect.

Schoolwide Focus

1. Raise the academic challenge and performance through literacy

2. Enhance and maintain a safe, orderly, and aesthetically pleasing environment that is conducive to learning
3. The Common Core and Essential Standards and Objectives
4. Positive Behavior Support and the PBIS matrix for behavior
6. Personalized Education Plans in both academics and behavior.

“Leading Students to Success!”

Bragg Street Academy implements an intervention program that targets students in grades 6-12 who are at risk. The North Carolina Board of Education has adopted the following definition of at-risk children: A student at risk is a young person who, because of individual, personal, financial, social, behavioral or academic circumstances, may experience school failure or other unwanted outcomes unless interventions occur to reduce the risk factors. Circumstances which often place students at risk may include but are not limited to:

- not meeting state/local proficiency standards
- grade retention
- unidentified or inadequately addressed learning needs
- alienation from school life
- unchallenging curricula and /or instruction
- tardiness and/or poor school attendance
- negative peer influence
- unmanageable behavior
- substance abuse or other health risk behaviors
- abuse and neglect
- inadequate parental, family, and/or school support

Entry Process

Referrals to the Bragg Street Academy (BSA) are to flow through the home school’s Student Support Team after other interventions have been utilized and determined to be unsuccessful. Parents, staff, and administrators may make referrals to the Student Support Team. The Student Support Team Leader will send the referral documents to the Team Leader of the Bragg Street Academy Placement Committee. The BSA Committee consists of a Student Support Team member from each school, the principal of BSA, counselor of BSA, and the Director of Student Support Services, who serves as the chairperson of the BSA Placement Committee. The BSA Placement Committee will make decisions pertaining to the entry of students. The decision to place a student will be made after a parental conference has been conducted. The home school will make the parental contact, followed-up by the principal of the Bragg Street Academy before placement is finalized. Students identified as meeting exceptional education requirements may enter Bragg Street Academy through the Individual Education Plan Process (IEP). The superintendent can administratively place a student at Bragg Street Academy in lieu of long-term suspension.

EXIT PROCESS

The purpose of these procedures is to establish a set of guidelines for implementing a standard criterion for students who may be transitioning back to their home school from Bragg Street Academy. This criterion is to ensure the student is provided the most appropriate educational setting and services which will meet his/her academic and behavioral needs.

Admission Contract Goals/Exit Plan:

A student may be considered for return to their home school upon completion of the behavior, academic, and attendance contract which was initiated upon enrollment into Bragg Street Academy. The contract must contain at least one goal specific to the individual student and his/her needs as identified by the Alternative School.

Placement Committee.

- If a student referred to Bragg Street Academy does not have a Personal Plan for Success (PPS), one will be developed if the student appears to need supplemental support in behavior, academics and/or upon enrollment at Bragg Street Academy by the home school counselor and/or teachers in collaboration with the Bragg Street Academy counselor and/or teachers.
 - In accordance with the needs, strategies, and interventions outlined on the PPS, Bragg Street Academy staff will develop exit criteria for the student.
 - If the student does not meet or make progress toward meeting the goals of the PPS and the admission contract, the PPS and/or contract will be revised to address the student's needs. Parents will be notified of the revised PPS and/or contract.
- Alternative School Transition Team:

The Alternative School Problem Based Team will meet to review the progress of any student who has been at Bragg Street Academy for at least one semester, who is experiencing increased academic, behavioral, and/or attendance concerns, or who may be potentially eligible to return to the home school.

1. Members of the Alternative School Transition Team will include at a minimum: the Bragg Street Academy administrator; the Bragg Street Academy counselor; Bragg Street Academy teacher(s); a home school administrator; a home school counselor; at least one homeschool teacher; home school social worker; the Director of Secondary Education; and the Director of Student Services. Other members may be included on the team as appropriate for the individual student, including parents and the Director of the Exceptional Children (or designee).
2. Minutes of the Alternative School Transition Team must be maintained.
3. Students with an IEP or a 504 Accommodation Plan must follow all legal mandates relating to change in placement prior to returning to the home school.

All recommendations for students to return back to their home school will be approved by the Lee County School Transition committee. During this time, the students attendance, grades, behavior, contract and exit plan will be reviewed. Parents and the student are asked to attend this meeting.

Whom to Contact

Attendance Policies Counselor	Office Support, Social Worker
Courses (Credit selection, etc.)	Counselor
Discipline	Teacher, Problem Solving Team Lead,, Principal
Homebound Program C	Counselor, Principal, EC Teacher
Lost and Found	Custodian, SRO
Lunch Applications	Office Support
Medication Permits	Nurse, Office Support
Report Cards	Counselor, Office Support, Teachers
Safety	SRO, Principal
Student Insurance Claims	Office Support
Testing	Principal
Transcript Information	Counselor, Office Support, Principal
Transportation	Office Support, Principal

School Standards

The following standards are used to evaluate student growth and development:

1. Attendance:

- Arrives to school on time each day
- Attends all classes throughout the day

2. Behavior:

- Be prepared to learn.
- Refrain from inappropriate speech.
- Always follow directions.
- Go where assigned.
- Give respect.

3. Academics:

- Has all materials and is prepared to work when the bell rings
- Completes daily assignments
- Completes and turns in homework
- Maintains a C average or better in all classes

Daily Procedures Morning Procedures

The front doors are unlocked and supervision begins at 7:30 a.m. All students will be released from the bus and will come through the side entrance of the multi-purpose room. Upon arrival, students will walk through a metal detector and bags will be searched. Students are not allowed to carry their backpacks to class. Please refrain from bringing in cell phones and electronic devices to school. Although cell phones are locked in a safe when they are turned in, the school is not held reliable if stolen at dismissal. If you bring in a personal bookbag/bags, it will be searched and hung in the multipurpose room. Bookbags are not allowed on campus. All materials and supplies are readily available to you in each class. If a lunch bag is brought in, they will be stored in the lock within the multipurpose room. Once checked in, students will take a Grab and Go breakfast bag and walk to their first class of the day. Car riders are asked to enter through the same gate entrance as bus riders. These students will follow the same procedures as stated above for check in.

Breakfast Procedures:

- Students are released from their bus/car and will enter the building. Maintaining an arms length distance is recommended.
- Students will place any bags on the table so that it can be searched. After the bag has been searched, the bag will be placed on hooks in the multi-purpose room.
- Cellphones are collected and placed in a basket. Once collected by all, cell phones will be placed in a safe. Please refrain from bringing in cell phones to school. If stolen or taken, the school is not responsible. Collecting phones allows for students to have them immediately at the release of school.
- Students will go through the line and receive a Grab and Go Breakfast.
- Students will carry their Grab and Go breakfast to their first class. Students are asked to refrain from eating on their way to class.
- Once in the classroom, students are asked not to leave and wander around campus. The teacher will have a process for throwing breakfast trash to the main trash cans in designated areas.

End of Day Departure

Students will be released by the bell at the end of each school day. Teachers will walk each class to the bus area for dismissal. Students are asked to stay with their teachers at all times and not to wander. Students riding the bus will be released at the entrance near the principal's office. Students walking or riding in a car are asked to exit closest to the science classroom. . Students staying for after school activities must report immediately to the assigned area. All students will be supervised during these time periods by school staff members. All other arrangements for going home must be approved by the administration of Bragg Street Academy.

IMPORTANT: Students MUST be picked up by 3:00 pm each day ,unless staying after school for an event. Pick-up arrangements must be understood by parents and students prior to the start of the school day. Students should have one designated way of leaving school every day. A note from a parent or guardian is required when a change in plans becomes necessary. Students riding home with friends must have a note signed by their own parents permitting this arrangement, and verified by the office. Notes should be turned into Ms. Sanders or Dr. Shuey and in the office by 9:00 a.m. Emergency changes in transportation MUST be made by 2:00 pm. No transportation changes will be granted after 2:00 pm daily.

ATTENDANCE AND ABSENCES

School attendance in North Carolina is a legal matter. The state recognizes the following three types of absences

Absence Type	Reasons	Comments and consequences
Lawful: code 1	Illness, quarantine, death in immediate family, medical or dental appointment, court, religious observance, absences of an educational nature (requires prior approval by Principal), emergency circumstances (requires approval of Principal).	Excused absence: Work is expected to be made up. Students will receive full credit for this work if done within the guidelines. (See "Makeup Work" in next section.)
Unlawful: code 2	Absences for any reason other than those defined under Lawful or Suspension are considered unlawful.	Unexcused: Work at Bragg Street , is expected to be for partial credit. Students receive zeros for work due on days missed.
Suspension: code 3	Administered and determined by the Principal's office.	Excused absence: Work is expected to be made up for full credit according to guidelines. (See "Makeup Work" in next section.)

Attendance Regulations for Course Credit (High School):

Academic and attendance requirements must be met to achieve credit in each course. Students that miss more than 8 days per semester in any class may not receive credit for that class. Partial credit is not given for any course

Cafeteria

All students must remain on campus during lunchtime. Students may purchase from the cafeteria or bring a lunch from home. Birthday parties and food items to be shared with the class are not allowed in the cafeteria.

For the 2022-2023

**\$1.50 for paid breakfast, free and reduced free breakfast.
Reduced Lunch is \$0.40, Paid Lunch (pk-5) \$2.10 and (6-12) \$2.25**

Families may obtain a free/reduced lunch form on the school webpage. It is imperative to fully complete and return the form quickly. Full price will be charged by the cafeteria until it is approved by Lee County Schools Central Office. Parents will receive a letter through the mail when and if lunch status changes and are required to pay for meals until lunch status changes. Lunch status remains the same for the first two weeks of school. Parents are responsible for all charges encumbered by not filling out the lunch form in a timely manner.

Cellular Phones and Other Electronic Devices

BSA encourages students to leave all electronics at home. If brought to school, cell phones and other electronic devices(iPods, iPads, personal headphones, etc.) will be stored in a safe at school.

Students caught using devices without permission may have the device confiscated. A parent/guardian will have to retrieve any confiscated items. BSA is not responsible for loss or theft of personal electronic devices on any school property. Please refer to the Lee County Schools Code of Conduct for further clarification of the policy. Consequences for a phone out in class

- Teacher takes the phone, gives it to the admin, and is returned at the end of the day by the admin.
- Teacher takes the phone, gives it to the admin and is turned into the front office. Parent/guardian must retrieve.

Character Counts

Students will participate in Character Counts daily at the start of the school day. During this time, students will learn foundation strategies by teachers instructing students on how to regulate those feelings, thoughts, and actions into pro-social behaviors.

Disturbances and Disruptions

Any type of conduct which interrupts the normal classroom routine or the normal flow of hallway traffic is a disturbance. Students who commit minor disturbances are subject to lesser disciplinary action. Students engaging in more severe disturbances, as described in the Lee County Code of Student Conduct, may be subject to long-term suspension and/or criminal prosecution.

Due Process

No student may be suspended until the student has been informed of the charges, has been given an opportunity to be heard, and has been given a fair and impartial hearing. Cases involving expulsion are subject to review by the Lee County Schools Board, and the student is entitled to a hearing before the board.

Early Dismissals

When a student needs to leave school during the day, a parent or guardian must come to the front desk to sign out the student. Students may not be signed out after 2:15 pm. The student will wait in the classroom to be called for dismissal. If a parent is not picking up the student, a note designating who will pick the student up must be presented and verified before granting the student's release. When a return to school on the same day is planned, this must be indicated on the note. Identification will be verified of the individuals signing out students at Bragg Street Academy. ID is required when picking up a student.

Enrollment

Lee County Schools is using Scribbles for online student enrollment for the 2022-2023 school year. All the information and forms our families need to enroll are located on our Scribbles site at <https://ncleec.scribborder.com/>. Student Services Administrative Assistant Melinda Marsh will be available to answer any questions via email at mmarsh@lee.k12.nc.us or by phone at 919-774-6226. Please call Scribbles Tech Support at (855) 465-1458 or email them at help@scribsoft.com with any technical-related questions. We can't wait to see you this fall!

Emails

BSA recognizes that electronic mail (email) is a valuable communication tool that is widely used across our society. We believe that, by providing you with a LCS student email account, you will have access to a powerful communication tool that will promote student-to-student and faculty-to-student collaboration and improve the efficiency and effectiveness of your work. Email messages are not confidential and are considered public documents accessible to other parties under the Freedom of Information Act and other laws. Copies of all sent and received emails are archived and able to be reviewed by designated school officials, even if the message has been deleted from your account.

Food and Sodas

No food or drinks are allowed in the hallways or classrooms unless specified ahead of time by a classroom teacher. Food items brought into the school building will be searched. We ask that food items brought in are NOT shared. Homemade food items are not allowed to be shared or consumed by students at school. Ordering food and having it dropped off at the school is prohibited. *Restaurant "to go" food will ONLY be allowed to be consumed in the cafeteria during the students lunch time.*

Grades Make-Up Work

Following an absence, students, parents, and teachers must immediately make arrangements to help students complete missed assignments. A student can receive full credit when the work is completed satisfactorily and turned in within one week of the absence. At Bragg Street, we believe all work is important and should be completed. Working lunch and other make up times before, during, and after school will be offered when a student does not complete assigned work. Students have until the end of a grading period to turn in missing work. Late assignments may have up to 11 points deducted. Assignments not turned in by the end of the grading period will be assigned a zero in the gradebook.

Hall Passes

Students are required to have a hall pass at all times when out of their classes during instruction. Hall passes must have a destination, time, and a school staff member's signature on it. Students will not be allowed to use the phone, visit the nurse or a counselor without a signed pass from the teacher. Students that come in late to school must also have a pass written from the front office staff prior to entering the classroom.

Homebound Services

If a student is expected to be homebound or hospitalized for a period of no less than four weeks as certified by a doctor in a written statement, he or she may be eligible to receive homebound instruction. Instruction may begin on the first day of absence. The student or the parent may request this service from the Guidance Office

Laptops

The Lee County Board of Education purchases laptops for the students in LCS to be used for educational purposes only. Receiving Your Chromebook A Chromebook will be provided to you during class for your use at the teacher's discretion. It is the student's responsibility to use for educational purposes ONLY and follow the acceptable uses for technology as stated in the LCS Student Code of Conduct (policy code: 3225, 4312, 7320). Laptop privileges may be taken away from students at any time for misusing or abusing technology. Laptops will be stored within the classroom throughout the school year. With arrangements with the principal, a student's laptop may be checked out to the student to take home. Bringing in your own device is not allowed.

LCS Dress Code DOES NOT permit the following:

- Sagging pants and oversized clothing.
- Sunglasses and head coverings of any kind are not to be worn inside the buildings.
- Clothing and accessories, which can be perceived as weapons.
- Clothing and attire with any symbols or styles associated with intimidation, violence, or violent groups. (This includes the exhibition of symbols such as, but not limited to Confederate Flags, Nazi Swastikas, Anarchist symbols, gang symbols, bandanas, any cloth folded in such a fashion to indicate membership to a particular group or gang, depictions of bands or personalities or lyrics whose popularity or intent rests on intimidation, violence, sexually explicit or demeaning photos or characterizations.)
- Clothing and items with messages or illustrations which are lewd, derogatory, indecent, vulgar or advertising and product or service not permitted by law to minors such as drugs, illegal substances, tobacco and alcohol.
- Clothing, shorts, dresses and skirts which are excessively tight or shorter than mid-thigh.
- Clothing with holes above the knees. It is suggested that students wear leggings under their pants holes above the knees.
- Clothing with excessive holes, see-through materials, strapless, tank and spaghetti tops. (No holes permitted above the knee)
- Clothing exposing cleavage, midriff and undergarments. Clothing worn inappropriately such as unbuckled belts, inside out or backward, unfastened, pants and skirts not at waistline, rolled-up pants and shoes not tied or secured. Face paint is not allowed unless it is related to school activities or events
- No Slides

Live School

LiveSchool's is a software program that Bragg Street Academy teachers use on a daily basis to track attendance and student behavior with the goal of supporting improvements in school culture. Students can earn points and demerits within categories that are based on our school wide expectations. Points can be redeemed during lunch time, outside lunch reward and when students would like to participate in daily clubs.

Money Collection

Students should present money to the homeroom teacher first thing in the morning. Checks should be made out to Bragg Street Academy unless otherwise specified. No check should ever be made out to an individual for a school sponsored event. Receipts will be issued for all monies collected at school.

Permanent Marking Materials

Permanent marking materials are prohibited except when being used for educational purposes.

Personalized Plan for Success

Based on previous student test scores, classroom achievement, attendance, and/or behavior some students may be placed on a Personalized Plan for Success, PPS, as a means of increasing accountability for students, teachers and parents in an effort to improve overall achievement. Parents will be contacted and a meeting will be set up to address the specifics of the PPS.

Promotion and Retention Requirements

The school principal shall have authority to grade and classify students. A student should repeat a grade when repetition is likely to benefit the child in acquiring minimum skills or competencies. [G.S. 115C-288(a)] Following is a summary of the North Carolina and Lee County Boards of Education standards, which govern Do satisfactory work,

- meet any school or county standards,
- score at least an Achievement Level III on state end-of-grade tests in both reading and mathematics; and
- demonstrate adequate progress in writing.

Phone Use

School phones are primarily for the use of school staff. Should a student become ill during school hours, teachers will grant permission for students to see the school nurse. She will grant them permission to use the school phone to call home. This will provide a continuation of class sessions and at the same time provide monitoring of the student's well-being by the school nurse and/or staff from the front office areas. When appropriate, teachers may call a parent for the student, notify the front office, and allow the student to wait in that area for assistance. Classes will not be interrupted by phone calls to students. Parents may call and leave a message for a student. Students will not be called from class to take a phone call.

Student cell phones are not allowed on campus. Student cell phones will be collected and locked in a safe during the school day. Students that do not follow this policy will have their cell phone confiscated and a parent will be asked to pick up the phone at the end of the school day. This is against Lee County School's policy 4318 Rule 10 in Student Code of Conduct. Students should speak to their teacher or an administrator if there is an issue which needs to be addressed by an adult.

Profane Language

Vulgar and/or profane language (verbally or written) while at school, on the school bus, at a school bus stop, or at any school sponsored activity is not allowed. Violators will be subject to disciplinary action.

Physical Restraint

Physical restraint shall be used only in emergency situations of last resort, after other less intrusive alternatives have failed or been deemed inappropriate, and with extreme caution. School personnel shall use physical restraint with two goals in mind: (a) To administer a physical restraint only when needed to protect a student and/or a member of the school community from imminent, serious, physical harm; and (b) To prevent or minimize any harm to the student as a result of the use of physical restraint.

Removal from THE ALTERNATIVE LEARNING program OR SCHOOL

For some students, Bragg Street Academy is an opportunity to continue to be educated despite having made poor choices. We offer a second chance for these students to remain in school. We value the education of every child and will not tolerate the disruption of the educational process. Therefore, repeated class disruptions and/or office referrals (Violation of LCS Code of Conduct Rule 21—Habitual Violation of School Rules) may result in a long-term suspension recommendation.

Report Cards and Grades

Report cards are distributed at the end of each grading period. To encourage parent involvement, we ask that parent/guardian pick up the 2nd quarter report card.

Grading Scale

- A 90-100
- B 80-89
- C 70-79
- D 60-69
- F 0-59

School Counseling Services

Counseling services are available to students during the school day. A counselor can be seen either individually or in small group sessions. Students can expect the highest degree of integrity and confidentiality possible from guidance counselors at Bragg Street Academy. Students can request to see a counselor by filling out the online form and submitting electronically on the counselor's web page on Bragg Street Academy Website. An arrangement will be made through the student's teacher/s for counseling services as soon as possible. Teachers may call if there is a counseling emergency. If a counselor is not available, an administrator will be contacted. Parents are encouraged to call, email, and/or use the online form on our school's web page if they wish to share information, need support or resources, or have a concern.

Section 504/Rehabilitation Act of 1973

It is the intent of Lee County Schools to ensure that students with disabilities as defined by Section 504 of the Rehabilitation Act of 1973 are identified, evaluated and provided with appropriate educational services. Students may be eligible for services under Section 504 while ineligible for services under IDEA. In addition, students may be eligible for services under Section 504 and IDEA. Lee County Schools' Section 504 coordinator is Dr. Johnnye Waller, Director of Student Services. She may be reached at Lee County Hein's Education Building, telephone number 774-6226 for district-wide procedures. Information regarding referral services may be obtained by contacting the Teacher Assistance Team/Student Assistance Team chairperson at the student's assigned school.

Selling or Soliciting on School Grounds

No student is allowed to sell any item or to solicit business for any individual or group for any reason without the expressed written consent of the Principal. This is against county policy and will be subject to disciplinary action.

Student Code of Conduct and Discipline

The primary purpose of Bragg Street Academy and Lee County Schools is to promote learning for all students. In order to provide a safe and orderly learning environment, BSA adheres to the Student Code of Conduct established by Lee County Schools. Please refer to the Lee County Schools Student Code of Conduct for further clarification of rules and disciplinary procedures. A complete and updated version of all school policies and regulations may be obtained online at www.lee.k12.nc.us; at the Central Office, 106 Gordon Street, Sanford, NC 919-774-6225; and at each school office

Student Athletics (Middle School)

The Lee County Board of Education, Bragg Street Academy, and the North Carolina High School Athletic Association governs student participation in extracurricular or co-curricular activities.

Requirements for Participation

1. Pass 3 of 4 core subjects and 1 of 2 other subjects each semester, including previous year
2. Be in attendance at least 85% of the previous semester
3. Be enrolled at the school
4. May not be 15 years of age on or before October 16 of the current school year.
5. Provide a copy of the current physical exam before trying out for a team.
6. Provide proof of medical insurance
7. Complete athletic paperwork in its entirety by student and parent/guardian Inappropriate behavior may result in dismissal from a team.

Sports Seasons:

Fall: Football, Softball, Cheerleading, Tennis and Golf

Winter: Basketball, Cheerleading, and Wrestling

Spring: Baseball, Soccer, and Volleyball

Students that attend Bragg Street Academy are allowed to participate in their bse school athletic program if they make the team and meet all the requirements. Updated (yearly) physicals and an academic/behavior contract signed by the student and parent are REQUIRED before tryouts for all sports. Athletic participation requires high levels of commitment and responsibility. Athletes are responsible for bringing the necessary equipment on appropriate days. Parents/Guardians are responsible to provide students

transportation following practices and games. Students need to remain with coaches in assigned areas until their rides come. Students may be suspended or dismissed from a team if expectations established by the school or and/or coach are not met.

Student Reminders Athletics (High School)

Students that attend Bragg Street Academy are allowed to participate in their base school athletic program if they make the team and meet all the requirements. In order to participate in athletics, students must have passed three of four classes during the previous semester and been in attendance at least 85% of the previous semester, met local promotion standards and district residency requirements. If a first time 9th grader is promoted from the 8th to the 9th grade, then he/she is eligible to play a Fall 2017 sport. After entrance into high school (Spring semester 2018), the student must meet above requirements. Student athletes interested in participating in college or university athletic programs are encouraged to see their counselor to discuss high school requirements to meet NCAA eligibility standards in college. Southern Lee High School is a member of the Cape Fear Valley 3A Conference and offers the following interscholastic sports:

Fall - Football (JV & Varsity), Volleyball (JV & Varsity), Men's Soccer (JV & Varsity), Women's Golf, Women's Tennis, Cross Country (men's & women's)

Winter- Basketball (JV & Varsity-men's and women's), Wrestling, Swimming (men's and women's), Gymnastics, Indoor Track

Spring- Softball (JV & Varsity), Baseball (JV & Varsity), Women's Soccer (JV & Varsity), Track & Field (men's and women's), Men's Tennis, Men's Golf Cheerleading is also available on the JV and Varsity levels, with tryouts for both squads occurring in the fall and winter

Tardiness

When a student comes to school after 8:00 AM, that student is considered tardy to school. Students should be in their homeroom class as they enter the building between 7:30-8:00 AM. An admit form stating an excused or unexcused tardy will be on the form. The student must give this slip to the teacher of the class to which he is tardy. When a student comes to class late (as determined by the class schedule) without a note, that student will be considered tardy to class. Continued tardies to class can result in disciplinary action from an administrator's office. Teachers and staff members are to provide a note to accompany any student(s) kept after class, indicating time of departure.

Tobacco Products/Vapes

Tobacco products and/or Vapes are not allowed on campus.

Yearly Attendance

The Lee County Board of Education requires 167 days of attendance in all classes in all grades in order for a student to be eligible for promotion. Absences of all types count as days not in attendance. Lawful absences are not an exception to this rule. Excessive "tardies" and "checkouts" may also cause one not to meet this requirement. Extremely unusual circumstances impacting this requirement need to be addressed through the principal at that time. **Students enrolled in high school courses must meet course attendance requirements to receive credit.**

Notifications to Parents/Guardians

Advisor/ Advisee Program

Every student at Bragg Street Academy will be assigned an advisor. Advisors/ and advisees will meet periodically with planned activities to assist students in adjusting to high school.

Behavior Off Campus

The responsibility for a student's conduct rests with the parents/legal guardian and the student.

Cafeteria

Birthday parties and food items to be shared with the class are not allowed in the cafeteria and must be consumed after the last lunch is served. All items must be store bought with permission to bring in the items from the Principal. Restaurant ordering with drop offs at the school is not allowed. Parents that drop off lunch to their students, must do so at their child's assigned lunch times. Lunches will NOT be eaten within the classrooms and must be consumed in the cafeteria,

For the 2022-2023
\$1.50 for paid breakfast, free and reduced free breakfast.
Reduced Lunch is \$0.40, Paid Lunch (pk-5) \$2.10 and (6-12) \$2.25

Families may obtain a free/reduced lunch online. Please contact the school for the web address. It is imperative to fully complete and return the form quickly. Full price will be charged by the cafeteria until it is approved by Lee County Schools Central Office. Parents will receive a letter through the mail when and if lunch status changes and are required to pay for meals until lunch status changes. Lunch status remains the same for the first two weeks of school. Parents are responsible for all charges encumbered by not filling out the lunch form in a timely manner.

Care of School Property

All buildings and whatever they contain in the way of equipment are provided at great expense by the taxpayers of the Lee County School.. Pupils should pride themselves in doing everything possible to take care of school property and should encourage others to do so. All paper and waste should be placed in the containers arranged for this purpose. Paper should not be thrown on the campus or floors. Any student causing damage to school property either intentionally or through neglect on his/her part will be liable for such damages.

Display of Affection

School is not the place for public displays of affection. We expect students to behave as ladies and gentlemen at all times. Students that exhibit this behavior will face disciplinary action.

End-Of-Grade, End-Of-Course Tests , NC Final Exams and CTE Post Assessments

In course with an End-Of-Grade test (6-8th grade Reading and Math, 8th Grade Science); students will take a state-mandated final exam which will assess the students mastery of the content for a specific grade level.

In courses with an End-Of-Course test (English II, Math 1, and Biology); students will take a state-mandated final exam which counts as 20% of the course grade. Each student must score a designated minimum scale score (converted to a 100 point scale) to achieve proficiency.

All Career Technical Education courses require a State CTE Post Assessment which counts 20% of the course grade.

Each student must score a designated minimum score to achieve proficiency. 12

Final Grades Final grades are calculated according to the following percentages:

First Quarter Grade = 40 %

Second Quarter Grade = 40 %

Final Exam, EOC or CTE Post-Assessment = 20%

100%

Early Graduation (High School)

Students who show satisfactory mastery of high school academic skills and concepts and have successfully completed all local and state high school requirements are eligible for early graduation. Students must take English through the regular school program. The parent or legal guardian of the student must make a written request to the principal, and a committee of school staff for approval.

Requests are then forwarded to the superintendent for consideration. When the student completes all requirements for early graduation, the principal will notify the student in writing that an official diploma will be presented at the next regularly scheduled graduation exercise. In order to participate in athletics, or attend the prom, students must meet eligibility requirements.

Fire Drill/Fire Alarm System

North Carolina law requires fire drills once a month. Students need to know the way to the nearest exit from any classroom. Emergency exit routes are posted in each classroom. In North Carolina it is against the law to initiate a false fire alarm. Any person who willfully pulls the fire alarm at East Lee will be suspended for ten days. Legal action may also be taken on anyone who commits a violation of this kind.

Healthful Living Curriculum

A sex education letter will be provided to each student approximately 4 weeks prior to the unit. In order to opt out the parental permission form for the healthful living curriculum must be signed by the parent or guardian.

Metal Detectors

Metal detectors will be used daily as students enter the building.

Permission to Print Photograph

The Lee County School System reserves the right to photograph your child at school for use in district publications including, but not limited to, social media, calendars, brochures, district website, promotional materials, advertisements, instructional materials and flyers, unless contacted in writing. A written objection to printing and posting a student's image should include the student's name, school, grade, teacher, date, and the printed name and signature of the parent or legal guardian. This notice must be written and received by the school within ten days of receiving this handbook..

Permission for Release of Directory Information from Student Records

The Lee County Schools releases directory information. It includes a student's name, address, telephone listing, electronic mail address, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members athletic teams, dates of attendance, diplomas, and awards received, the most recent previous school attended, and other similar information. Parent(s) may object to directory information for their child being released by making a written request to the principal not later than thirty days after the release of the student handbook.

Permission to Publish Student's Work on the World Wide Web

Your child's work may be selected for submission to the school system's web site at www.lee.k12.nc.us on the World Wide Web, a part of the Internet. Student work featured on this site reflects some of our school system's best and serves as an educational resource for others. The work will appear in an educational context on the web pages. No home address or telephone number will appear with the work published on the Internet. If you object to your child's work being on the school system's web page, please notify us in writing by the 10th day of the school year. If we do not hear from you regarding this, it is assumed that you have no objection.

Parent Conferences

Parent conferences are encouraged and may be requested by the teacher or parent. Email and voicemail are the best ways to contact school personnel. Phone calls from parents to any staff member will be sent to voicemail during the school day. Parent meetings will be scheduled as soon as schedules allow. If you do not hear back from the person you are trying to reach within 24 hours, please call or email the appropriate grade level administrator.

Parent Portal

Parent Portal allows parents to access student information via any Internet connection. Parent Portal uses web access to serve the family and improve the effectiveness of the communication between teachers and parents. Using the Parent Portal is totally voluntary. Parent portal is a great way for parents to access grades at any time. Key benefits of the parent portal are increased home-school communication, increased parent involvement, and real-time student progress reporting (7 days a week, 24 hours a day). With Parent Portal you have access to your child(ren)'s: attendance, assignments, grade history, current progress, daily announcements from the school, and student schedule.

Progress Reports

At a minimum, teachers will send home progress reports in the middle of each grading period. Some teachers will send home progress reports weekly. All progress reports should be signed by a guardian and returned to the teacher within three days of distribution. Parents/legal guardians have the ability to view grades and attendance through PowerSchool's Parent Portal. The front office can assist families with this option. Progress will also be emailed to parents via email based on the email within PowerSchools.

Progress Reports Progress reports detailing academic progress, attendance status, areas of improvement, and/or teacher comments will be provided to every student on the dates listed. Students should discuss progress with parents/guardians, get each report signed, and return them to their teachers. If you do not receive a progress report, or if you have questions or comments, contact your student's teacher.

Report Card/Progress Report Dates: All Students Receive Progress Reports and Parent Notification
Report Card Dates
<ul style="list-style-type: none">● November 16, 2022● February 8, 2023● April 19, 2023● The week of June 23rd
Progress Reports
<ul style="list-style-type: none">● September 28th● January 4th● March 15th● May 24th

Video Surveillance

Video cameras are used throughout the school and campus at Bragg Street Academy and on the school bus to monitor and ensure the safety of the students and staff. Cameras are equipped to record activities 24 hours each day. Authorization to view a video recording is limited by the purpose and intent of the video and how it was used in the school setting. This is determined on a case-by-case basis depending upon North Carolina statutes and Lee County Board of Education policy.

Integrated Pest Management (PM) Control Program

Each school year each school will send out a notice regarding the Integrated Pest Management (IPM) Control Program. IPM is a comprehensive approach that combines effective, economic, environmentally sound, and socially acceptable methods to prevent and solve pest problems.

IPM emphasizes pest prevention and provides a decision-making process for determining if, when and where pest suppression is needed and what control tactics are appropriate.

Through its IPM program, the school district will strive to do the following:

1. minimize any potential health, environmental and economic risks from pests or from the use of pest control methods;
2. minimize loss or damage to school structures or property from pests or from the use of pest control methods;
3. minimize the risk of pests spreading into the community; and
4. enhance the quality of facility use for the school and community.

Pesticide use will not be based solely on a monthly schedule by a contracted pesticide company. School personnel in charge of pest management will consider how and when pesticides need to be used to achieve the pest management goals. Each year, the principal or designee will ensure that the student handbook includes the schedule of anticipated pesticide use on school property and notify parents, guardians and custodians of their right to request notification of non scheduled pesticide use.

Additionally, the principal or designee shall annually notify school staff of scheduled pesticide use on school property and of their right to request notice of non scheduled pesticide use. Insecticides for pest control including fire ants, crickets, fleas, ticks and nuisance ants are normally administered at the Easter break or July 4 break when no students are in attendance, or on weekends.

Search and Seizure Administrative Searches

Searches of groups of students and their effects are designed to prevent the occurrence of a dangerous event (i.e., a weapon on school grounds) and to preserve an atmosphere conducive to education. Such a search is permissible as long as the procedures are reasonable and not over intrusive.

Metal Detector Checks of Students—performed daily at BSA

The following procedures for the Use of Metal Detectors in Lee County Schools are developed pursuant to the Policy on the Uses of Metal Detectors. The superintendent may modify or expand these procedures in any manner consistent with this policy.

1. School officials will conduct metal detector checks of all students upon arrival.
2. If a school official has reasonable suspicion to believe that a particular student is in possession of an illegal substance or unauthorized metal-containing object or weapon, he or she will conduct a metal detector check of the student's person and personal effects in accordance with precise written instructions on search procedures.
3. A student's failure to permit metal detector check as provided in this policy will be considered grounds for disciplinary action including possible suspension.

Weapons and vapes are not permitted on any school property or at any school event. Where school officials have reasonable grounds to believe that a student has such an item on their person or in their personal effects, the student may be required to submit to a metal detector search.

School Nurse and Medication

Students must request to go to the nurse if they feel ill or are in need of medical assistance. Teachers will call to see if the nurse is on campus and available. In the situations where medication—prescription or non-prescription—must be administered at school, the following procedures must be followed:

- Short-term medication—(antibiotic for an infection, pain medicine after an accident, etc.) If medication is required for a short time the doctor may write an official request for the child to take medication at school.
- Long-term medication—(Ritalin, asthma medication, Tylenol as needed for chronic headaches, etc.)

If long-term medication is required, the physician must complete a "Request For Medicine To Be Given During School Hours" form (available at school) before school personnel can give medication.

All medication must be brought to the school in appropriately labeled bottles or containers. Students should bring medication and notes to the front office at the beginning of the school day. Medicine or drugs not handled in accordance with this policy are considered illicit drugs for school disciplinary purposes.

School News and Information

Bragg Street Academy uses several ways to keep our students, parents, and community informed of all the activities and happenings at the school.

- Website: <https://www.lee.k12.nc.us/braggstreet>
- Blackboard Connect – automated phone messages and email
- FaceBook

- Twitter- <https://twitter.com/braggstreetaca1>

School Insurance

The Lee County School System provides insurance for students at no cost to the parents. The insurance provides a limited benefit accident insurance plan for all students in grades Pre-K through 12; and student athletic participants in grades 6 through 12.

Details regarding coverage and filing of claims can be found on the Lee County Schools website (www.lee.k12.nc.us). The insurance group is the American Advantage Marketing Group, Inc.

The address for the company is: · P.O. Box 505 Waynesville, N.C. 28786 Phone: (828) 452-5437 FAX: (828) 456-7354 e-mail: ameradvins@bellsouth.net

TO: All Parents and Staff of Lee County Schools

FROM: Chris McNeill Director of Facilities and Maintenance

RE: Notifications of Asbestos Inspections

DATE: July 16, 2019 IN COMPLIANCE WITH THE US ENVIRONMENTAL PROTECTION AGENCY (EPA)

ASBESTOS HAZARD EMERGENCY RESPONSE ACT (AHERA), IN THE FALL OF 1988. WE PERFORMED INSPECTIONS OF EACH OF OUR SCHOOL BUILDINGS FOR ASBESTOS-CONTAINING BUILDING MATERIALS. THE INSPECTION FINDINGS AND ASBESTOS MANAGEMENT PLANS HAVE BEEN ON FILE IN EACH SCHOOL ADMINISTRATIVE OFFICE SINCE THAT TIME. THE EPA REQUIRES US TO PERFORM PERIODIC SURVEILLANCES OF THE ASBESTOS MATERIALS EVERY 6 MONTHS AND REINSPECTIONS EVERY THREE YEARS. ASBESTOS INSPECTORS PERFORM THE REINSPECTIONS AND AN ACCREDITED MANAGEMENT PLANNER REVIEWS THE RESULTS AND RECOMMENDS ACTIONS WE SHOULD TAKE TO SAFELY MANAGE EACH ASBESTOS MATERIAL IN OUR BUILDINGS. CHANGES IN THE ASBESTOS MATERIALS CONDITION WERE NOTED AND REPORTED IN THE 2018-19 REINSPECTION. ALL ASBESTOS MATERIALS IN OUR SCHOOLS ARE BEING MAINTAINED IN SATISFACTORY CONDITION AND WE PLAN TO CONTINUE TO MANAGE THEM IN PLACE, AS RECOMMENDED BY THE ACCREDITED MANAGEMENT PLANNER SEVERAL NEW BUILDINGS RECENTLY COMPLETED HAVE BEEN CERTIFIED NOT TO CONTAIN ASBESTOS. THE DESIGNER HAS CERTIFIED, "NO ASBESTOS CONTAINING MATERIALS HAVE BEEN SPECIFIED TO BE USED IN THE BUILDING OR THE SCHOOL". THE SPECIFIC BUILDINGS ARE NOTED IN THE MANAGEMENT PLAN. THE RESULTS OF THE SURVEILLANCE ARE ON FILE IN THE MANAGEMENT PLAN IN THE SCHOOL'S ADMINISTRATIVE OFFICE. EVERYONE IS WELCOME TO VIEW THESE ANYTIME DURING NORMAL SCHOOL HOURS (MONDAY - FRIDAY, 8:30 A.M. - 3:00 P.M.). I AM AVAILABLE TO ANSWER ANY QUESTIONS YOU MAY HAVE ABOUT ASBESTOS IN OUR BUILDINGS, AND CAN BE CONTACTED THROUGH THE LEE COUNTY SCHOOLS MAINTENANCE DEPT. AT (919) 776-4013

Additional Board Policies

There are board policies to cover the governance of schools. Some policies of special importance to parents are described below. Any parent who is unclear about procedure or who has concerns may contact the principal's office or the superintendent's office for further information and copies of all applicable policies.

Student and Parent Grievance Procedures:

While the board encourages informal resolutions, the board recognized that students and parents may want a more formal process for certain types of complaints or if an informal process was not satisfactory. Policy Code: 1740/4010 covers the procedures for filing grievances.

Sexual Harassment Complaint Procedure for Students:

The board prohibits student and employees from engaging in sexual harassment and advises students and employees that when evidence of sexual harassment is established, disciplinary action shall be taken. Students and parents are encouraged to submit any complaints of discrimination on the basis of race, religion, national origin, disability or sex (except sexual harassment) through the

grievance procedure established in board policy 1740/4010. Policy Code: 1420/4015/7225 is available for students who believe that they have been sexually harassed.

Curriculum Development:

The board recognizes that curriculum development must be an on-going process in order to continually address the changing needs and diversity of all students and to fulfill the educational goals of the board. The board encourages and supports the professional staff in their effort to investigate new curriculum ideas, develop improved programs and evaluate the curriculum. While educators must be responsible for developing the curriculum, parents, other governmental agencies, businesses and members of the public have valuable insights in the type of curriculum needed. Policy Code: 3100

Comprehensive Healthful Living Program:

The board is committed to a comprehensive health education program that provides students with accurate information and encourages them to be responsible for their own health and behavior. The health education program provided by the school district covers a comprehensive healthful living program, drug education and physical education. Policy Code: 3540

Guidance and Counseling Program:

Guidance and counseling programs are provided by the school district with the ultimate aim of improving student performance by increasing skills; helping students make adjustments; addressing problems that interfere with learning or the classroom environment; and assisting in career and college planning. Counseling may be provided on an individual or in small or large group basis. Students shall not be required to attend individual or small group counseling sessions unless agreement has been reached with the parent and student. Policy Code: 3610

Class Ranking:

Class rankings are one method of measuring performance. The board recognizes other means of evaluating students' achievements, including grade point average, courses completed, the rigorousness of the curriculum, results of test and assessments and recommendation letters. High schools may compile class rankings periodically and make the information available to the student, his/her parents or guardians, and to other institutions, at the request of the student or his/her parents or guardians. While high schools may designate a valedictorian and salutatorian, the board encourages the principal, with input from the teachers, parents and students, to develop alternative or additional means for recognizing academic achievements. Policy Code: 3450

NOTIFICATION OF RIGHTS

Title IX

Lee County Schools does not discriminate on the basis of sex in its education programs or activities and is required by Title IX of the Education Amendments Act of 1972 and federal regulations to not discriminate in such a manner. This requirement extends to admission and employment. The Board will not tolerate discrimination on the basis of sex, including any form of sexual harassment as that term is defined under Title IX, in any program or activity of the school system.

The Board has designated a Title IX coordinator to coordinate its efforts to comply with its responsibilities under Title IX and its implementing regulations. Inquiries about the application of Title IX and its implementation of federal regulations may be referred to the Title IX coordinator and/or the Assistant Secretary for Civil Rights in the Office for Civil Right at the U. S. Department of Education.

The contact information for the Title IX coordinator is as follows:

John Conway, 106 Gordon Street, Sanford, N. C. 27330
jconway@lee.k12.nc.us 919-774-6226

The contact information for the Office for Civil Rights with jurisdiction over North Carolina is as follows:

4000 Maryland Ave., SW Washington, DC 20202-1475
Telephone: 202-453-6020 TDD: 800-877-8339
FAX: 202-453-6021 Email: OCR.DC@ed.gov

<https://boardpolicyonline.com/bl/?b=lee>

Section 504

It is the intent of Lee County Schools to ensure that students with disabilities as defined by Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate education services while ineligible for services under IDEA. In addition, students may be eligible for services under Section 504 and IDEA. Information regarding referral services may be obtained by contacting your child's school principal.

FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

<https://boardpolicyonline.com/bl/?b=lee#&&hs=158056>

- The right to inspect and review the student's educational records and the procedure for exercising this right.
The parent and/or eligible student should contact the school principal to arrange a time and place for the records to be inspected.
- The right to request amendment of the student's educational records that the parent or eligible student believes to be inaccurate, misleading or in violation of the student's privacy rights, and the procedure for exercising this right:
-The parent and/or eligible student notify the principal in writing of the information that needs to be changed and why.
- The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent;
- The type of information designated as directory information and the right to opt out of release of directory information.
-Lee County Schools will release "directory information" about individual students upon request as explained in Board Policy 4700 <https://boardpolicyonline.com/bl/?b=lee#&&hs=158056> unless the parent has opted out of the disclosure of directory information by providing written notice to the school principal or superintendent's designee no later than thirty (30) days after the beginning of the school year. Any such opt-out must be renewed annually and/or when the child changes schools.
- That the school district releases records to other institutions that have requested the information and in which the student seeks or intends to enroll;
- The right to opt out of releasing the student's name, address and phone number to military recruiters or institution of higher education that request such information;
- A specification of the criteria for determining who constitutes a school official and what constitutes a legitimate education interest if a school official discloses or intends to disclose personally identifiable information to school official without consent;
A school official is a person employed by the school district as an administrator, supervisor, instructor, or support staff member (including health or medical staff, school security, and school resource officers); a Board of Education member; or person or company with whom the school system has contracted to perform a specific task that it would otherwise use its own employees to complete and who is under the direct control of the school with respect to the use and maintenance of education records. A school official has a "legitimate educational interest" if the official needs to review an education record in order to fulfill his or her professional responsibility.
- Notification if the school district uses contractors, consultants, volunteers or similar persons as school officials to perform certain school district services and functions that it would otherwise perform itself; and
- The right to file complaints with the Family Policy Compliance Office in the U.S. Department of Education.

Title I Annual Parental Notification

In accordance with federal law, parents of students in Title I schools are being notified of the following parental rights as well as other required information regarding Title I. <https://boardpolicyonline.com/bl/?b=lee#&&hs=157854>

- Title I parent and family engagement policy (see policy 1320/3560)
<https://boardpolicyonline.com/bl/?b=lee#&&hs=157855>
- Parent rights related to student records (see policy 4700, Student Records)

<https://boardpolicyonline.com/bl/?b=lee#&&hs=158056>

- Parental rights related to student surveys (see policy 4720, Surveys of Students)
<https://boardpolicyonline.com/bl/?b=lee#&&hs=15805>
- The approximate dates of any non-emergency, invasive physical examination or screening that is: a) required as a condition of attendance, (b) administered and schedule in advance by the school administration, and (C) not necessary to protect the immediate health and safety of students;
- The schedule of pesticide uses on school property and their right to request notification of on scheduled pesticide use (see policy 9205, Pest Management);
<https://boardpolicyonline.com/bl/?b=lee#&&hs=158291>
- Student behavior policies, the Code of Student Conduct, and school standards and rules (see policies in the 4300 series)
<https://boardpolicyonline.com/bl/?b=lee#&&hs=158008>
- The permissible use of seclusion and restraint in the schools (see regulation 4302-R, Rules for Use of Seclusion and Restraint in Schools);
<https://boardpolicyonline.com/bl/?b=lee#&&hs=158019>
- Policy 4329/7311, Bullying and Harassing Behavior;
<https://boardpolicyonline.com/bl/?b=lee#&&hs=924551>
- Policy 1740/4010, Student and Parent Grievance Procedure;
<https://boardpolicyonline.com/bl/?b=lee#&&hs=157866>
- The dates of the system-wide and state-mandated tests that students will be required to take during that school year, how the results from the tests will be
- Required to take during that school year, how the results from the tests will be used, and whether each test is required by the State Board of Education or by the local board;
- Grading practices that will be followed at the school and, for parents of high school students, the method of computing the grade point averages that will be used for determining class rank (see policies 3400, Evaluation of Student Progress
<https://boardpolicyonline.com/bl/?b=lee#&&hs=157938>
and 3450 <https://boardpolicyonline.com/bl/?b=lee#&&hs=157945> Class Rankings);
- Available opportunities and the enrollment process for students to take advanced courses and information explaining the value of taking advanced courses;
- If applicable, that their child will be provided advanced learning opportunities in mathematics or will be placed in an advanced mathematics course;
- A clear and concise explanation of the North Carolina testing and accountability system that includes all information required by federal law;
- A report containing information about the school system and each school, including, but not limited to:
 - The following information both in the aggregate and disaggregated by category: student achievement; graduation rates; performance on other school quality and/or student success indicators; the progress of students toward meeting long-term goals established by the state; student performance on measures of school climate and safety; and, as available, the rate of enrollment in post-secondary education;

The performance of the school system on academic assessments as compared to the state as a whole and the performance of each school on academic assessments as compared to the state and school system as a whole;

The percentage and number of students who are:

assessed,
assessed using alternate assessments,
involved in preschool and accelerated coursework programs, and
English learners achieving proficiency;

The per pupil expenditures of federal, state, and local funds; and
Teacher qualifications.

The grade earned by the school on the most recent annual report card issued for it by the State Board of Education if the grade was a D or F;

- Supportive services available to students, including guidance, counseling, and health services (see policy 3610, <https://boardpolicyonline.com/bl/?b=lee#&&hs=157965> Counseling Program)
- Information about meningococcal meningitis and influenza, including the causes, symptoms, and vaccines, how the diseases are spread, and places where parents and guardians may obtain additional information and vaccinations for their children;
- For parents of students in grades 5 through 12, information about cervical cancer, cervical dysplasia, and human papillomavirus, including the causes and symptoms of these diseases, how they are transmitted, how they may be prevented by vaccination, including the benefits and possible side effects of vaccination, and places parents and guardians may obtain additional information and vaccinations for their children;
- How to reach school officials in emergency situations during non-school hours;
- Information about and an application form for free and reduced price meals and/or free milk (see policy 6225 <https://boardpolicyonline.com/bl/?b=lee#&&hs=158100>, Free and Reduced Price Meal Services);
- Information about the school breakfast program
- Information about the availability and location of free summer food service program meals for students when school is not in session;
- For parents of children with disabilities, procedural safeguards (see also policy 1730/4022/7231 <https://boardpolicyonline.com/bl/?b=lee#&&hs=157865>, Nondiscrimination on the Basis of Disabilities);
- Information on the availability of the asbestos management plan and planned or in-progress inspections, re-inspections, response actions, and post-response actions, including periodic re-inspection and surveillance activities;
- Education rights of homeless students (see policy 4125 <https://boardpolicyonline.com/bl/?b=lee#&&hs=157987>, Homeless Students)
- The content and implementation of the local school wellness policy (see policy 6140,) <https://boardpolicyonline.com/bl/?b=lee#&&hs=15805>)
- Their right to take four hours of unpaid leave from their jobs every year in order to volunteer in their child's school as stated in [G.S. 95-28.3](#) (see policy 5015, <https://boardpolicyonline.com/bl/?b=lee#&&hs=158064> School Volunteers);
- That the school system does not discriminate on the basis of race, color, national origin, sex, disability, or age, and that the school system provides processes for resolving discrimination and harassment complaints (see policies 1710/4020/7230, <https://boardpolicyonline.com/bl/?b=lee#&&hs=924454> Discrimination and Harassment Prohibited by Federal Law, 1720/4030/7235, <https://boardpolicyonline.com/bl/?b=lee#&&hs=924524> Title IX Nondiscrimination on the Basis of Sex, and 1730/4022/7231, <https://boardpolicyonline.com/bl/?b=lee#&&hs=157865> Nondiscrimination on the Basis of Disabilities)
- That the school system provides equal access to its facilities, programs, and activities to the Boy Scouts and other designated youth groups (see policy 1710/4021/7230, <https://boardpolicyonline.com/bl/?b=lee#&&hs=924454> Discrimination and Harassment Prohibited by Federal Law; and
- The availability of and the process for requesting a waiver or reduction of student fees (see policy 4600, <https://boardpolicyonline.com/bl/?b=lee#&&hs=158055>) Student fees