



## Request for Proposal (RFP) V1

### LCHS & SLHS Intercom System Upgrade

Lee County Schools is seeking proposals for intercom upgrades at Lee County High School and Southern Lee High School. These schools currently have active working intercom systems. We are looking to upgrade the head end (main server equipment), using a web based platform for management, add additional 2-way speakers where needed in classrooms, add additional 1-way speakers in all common indoor and outdoor areas, replace any non-working speakers, add digital speaker/signs in high traffic areas. Include a 1, 3, 5-year support contract. Winning bidder/vendor will continue assisting with upgrades throughout the district at other sites.

Proposals are required to be submitted to [chrismcneill@lee.k12.nc.us](mailto:chrismcneill@lee.k12.nc.us), [docks@lee.k12.nc.us](mailto:docks@lee.k12.nc.us), [cdossenbach@lee.k12.nc.us](mailto:cdossenbach@lee.k12.nc.us), [rhunter@lee.k12.nc.us](mailto:rhunter@lee.k12.nc.us), [trichardson@lee.k12.nc.us](mailto:trichardson@lee.k12.nc.us) and [rmeasamer@lee.k12.nc.us](mailto:rmeasamer@lee.k12.nc.us) via e-mail no later than **February 8th, 2022**. The following are requirements with which the winning vendor will be expected to comply:

- The quantities are estimates. The District reserves the right to increase or decrease quantities as needed to meet District needs.
- Quotes can be submitted via PDF or Word document. Also, include pricing on spreadsheet.
- Quotes must include all taxes and fees must be totaled. The local tax rate is 7%.
- Bids should include item by item line pricing for all equipment including, this must include all taxes, shipping, delivery, configuration and warranty considerations.
- Proposals must include a description of the manufacturer's equipment warranty for each component listed. Descriptions should be specific and include the number of years covered by the warranty.

Required walkthrough to determine upgrade needs is scheduled for January 25<sup>th</sup>, 2022 at Lee County High School 1708 Nash Street, Sanford, NC 27330 at 9:00am. Masks are required. Maps of Lee County High School and Southern Lee High School will be handed out at the beginning of the walkthrough. Once the walkthrough is completed at LCH we will move to SLH.

#### Send proposals to:

Lee County Schools to [chrismcneill@lee.k12.nc.us](mailto:chrismcneill@lee.k12.nc.us), [docks@lee.k12.nc.us](mailto:docks@lee.k12.nc.us), [cdossenbach@lee.k12.nc.us](mailto:cdossenbach@lee.k12.nc.us), [trichardson@lee.k12.nc.us](mailto:trichardson@lee.k12.nc.us), [rhunter@lee.k12.nc.us](mailto:rhunter@lee.k12.nc.us) and [rmeasamer@lee.k12.nc.us](mailto:rmeasamer@lee.k12.nc.us).

All requests for information (RFI) should be made via [https://docs.google.com/forms/d/e/1FAIpQLSdJZa-D9C\\_U0boF8NoLtEqE65ZBI0F3xUYatgLktAnjh8-onA/viewform](https://docs.google.com/forms/d/e/1FAIpQLSdJZa-D9C_U0boF8NoLtEqE65ZBI0F3xUYatgLktAnjh8-onA/viewform)

Phone calls for general information will NOT be accepted. No requests for information will be honored after February 1st, 2022 to allow for adequate response time prior to the bid deadline of February 8th, 2022. Thank you in advance for your proposal.

Thank you,

Rebecca Measamer  
Technology Project Manager  
Lee County Schools