

# Setup instructions for Lee County Schools

## Instructor registration

Your account activation key is **LEE439**. Follow the instructions below to create your own account and set up your student roster.

### *If you already have an IXL trial account*

- 1 Activate your trial account.
  - Sign in to IXL at [www.ixl.com](http://www.ixl.com).
  - Click the link to enter an activation key at the top of the page.
  - Enter **LEE439** in the activation key field, and click "Submit."
  - Your account is now active.
- 2 Merge your student roster.
  - IXL will automatically merge students whose exact first and last name match a student on your school's master student list.
  - Follow the instructions to match other students manually. For each remaining student, you will be able to search for a match, add as a new student, leave inactive, or delete.
  - Your student accounts are now active on your school's master student list.

### *If you do not have an account*

- 1 Create and activate an IXL account.
  - Go to [www.ixl.com/membership/school/activate](http://www.ixl.com/membership/school/activate).
  - Enter activation key **LEE439**.
  - Fill out the form, and click "Create account."
  - Your account is now active.
- 2 Set up your student roster.
  - Sign in to your IXL instructor account at [www.ixl.com/signin/lcs](http://www.ixl.com/signin/lcs).
  - Click on the "Roster" tab.
  - Enter the last name or student ID number of your first student. As you type, IXL will search your school's master student list and try to auto-complete each entry for you. Please be patient; it may take a few seconds for the match to appear.
  - If you see a match, click that row to add the student to your roster. Otherwise, finish entering the student's information, then click "Save."
  - A new row will appear. Continue entering information for each student.
  - Your student accounts are now active.

## Accessing IXL

Lee County Schools has a special IXL page for teachers and students to sign in. From now on, please sign in to your IXL account from [www.ixl.com/signin/lcs](http://www.ixl.com/signin/lcs). When signing in to your school's custom page, you do not need to enter the "@lcs" portion of your username. Please be sure to remind students to sign in from [www.ixl.com/signin/lcs](http://www.ixl.com/signin/lcs).



# Setup instructions

## Student instructions

- 1 Sign in to IXL at [www.ixl.com/signin/lcs](http://www.ixl.com/signin/lcs). Your teacher will provide you with your username and password. (You do not need to enter the "@lcs" portion of your username when signing in from this special page.)
  - 2 Click on the Math or Language arts tab, and choose your grade level.
  - 3 Click on a skill to start practicing!
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## More information

For more information on how to get started with IXL, view our helpful user guides at [www.ixl.com/userguides](http://www.ixl.com/userguides).

If you have any questions, please don't hesitate to contact your account manager at [accounts@ixl.com](mailto:accounts@ixl.com).