

Change a grade

You can change the grade on an assignment after it's returned to a student.

To change a grade:

1. Sign in to Classroom at classroom.google.com.
2. Click the class and click the assignment in the class stream.
3. Click the grade of the student whose grade you want to change.
4. Enter a new number.

Note: The new grade is automatically saved. To update the student about the new grade, you must return the assignment to the student.

To return an assignment with a changed grade:

1. Sign in to Classroom at classroom.google.com.
2. Click the class and click the assignment in the class stream.
3. Check the box next to each student whose assignment you want to return and click **Return**.
4. (Optional) Add a private comment to a student if needed.
5. Click **Return** again to confirm.