

## FINANCE COMMITTEE MEETING

### Finance Committee Meeting - December 5, 2023

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Present: Alan Rummel, Patrick Kelly, Eric Davidson, Dr. Chris Dossenbach, Kelly Jones, Salvatore Cosimo, Stacie Eggers, Susan Britt, Rebecca Measamer, Rebel Hunter, Lisa Duffey and Jordan Allred.

Alan Rummel called the meeting to order. Patrick Kelly made a motion to approve the agenda, Alan Rummel seconded the motion, the motion carried unanimously.

Patrick Kelly made a motion to approve the minutes from the October 24, 2023 meeting, Alan Rummel seconded the motion, the motion carried unanimously.

#### **2024-2025 Microsoft Licensing**

Technology proposed adopting a Microsoft Enrollment for Education Solutions agreement. This agreement will provide Microsoft 365 A3 licensing for all end users. Some pros that were presented by Rebecca and Rebel were better insight to inventory management, staff & student controls, next gen antivirus. Patrick Kelly made a motion to approve with Alan Rummel seconding the motion this will be placed under Consent at the Board of Education meeting on December 12, 2023.

#### **EC Contracts Over \$50,000**

Kelly Jones shared two contracts, one will be utilized to replace a previous employee the other will provide full time services to five schools. Patrick Kelly made a motion to approve with Alan Rummel seconding the motion this will be placed under Consent at the Board of Education meeting on December 12, 2023.

#### **Banking Service RFP**

Kelly Jones shared the banking RFP that will be sent out on December 13, 2023, proposals must be received by January 19, 2024 if approved by the BOE at the December 12, 2023 meeting. The new banking services would begin July 1, 2024. Patrick Kelly made a motion to approve with Alan Rummel seconding the motion this will be placed under Consent at the Board of Education meeting on December 12, 2023.

#### **2023-2024 Budget Resolution**

Kelly Jones shared the 2023-2024 Budget Resolution. Patrick Kelly asked about what percentage of the district's budget is for salaries and benefits. Mrs. Jones confirmed that 85% of budget is used for salary related expenses. Patrick Kelly made a motion to approve with Alan Rummel seconding the motion this will be placed under the Consent at the Board of Education meeting on December 12, 2023.

#### **Needs Based Public School Capital Fund Grant Application**

Stacie Eggers went over the requests that were being submitted for the grant – Auditorium for Southern Lee High School, New Gyms with additional classrooms for both East Lee Middle and West Lee Middle. Patrick Kelly made a motion to approve with Alan Rummel seconding the motion this will be placed under New Business at the Board of Education meeting on December 12, 2023.

#### **Referral Bonus**

Stacie Eggers shared the referral bonus update and explained what had been paid out year to date and asking permission to continue this program with the remaining funds set aside earlier this year. Dr. Dossenbach explained why only hard to fill position would be eligible based on the data needed to be present to justify the use of ESSER funding. Patrick Kelly made a motion to approve with Alan Rummel seconding the motion this will be placed under New Business at the Board of Education meeting on December 12, 2023.

#### **Review Board Attorney Invoice**

Kelly Jones provided the invoice from Tharrington Smith, L.L.P for services rendered through October 31, 2023 in the amount of \$9,250.55 for committee review. The invoice will be provided to the Board at the December 12, 2023 meeting as FYI.

#### **Review Financial Report-FYI-Kelly Jones**

Kelly Jones shared the Financial Report with the Finance Committee for review. The financial report will be provided to the Board at the December 12, 2023 meeting as FYI.

#### **Board Expense Summary-**

Kelly Jones shared the Board Expense Summary with the Finance Committee for review. The expense summary will be provided to the Board at the December 12, 2023 meeting as FYI.

With no further business, Patrick Kelly made a motion to adjourn, Alan Rummel seconded the motion, the motion carried unanimously. The next Finance Committee meeting is scheduled for Thursday, January 25, 2023, 5:00pm, assembly room.

Respectfully submitted,

Kelly G. Jones  
Chief Finance Officer