

Finance Committee Meeting
August 24, 2023

Present: Alan Rummel, Patrick Kelly, Sherry Womack, Dr. Chris Dossenbach, Kelly Jones, Stacie Eggers, James Alverson, Dr. Johnnye Waller, Rebecca Measamer, Trysha Mazzola, Susan P. Britt, Dale Smith-Anderson Smith & Wike, PLLC

1. Chairman Rummel called the meeting to order.
2. Approval of 8/24/2023 Agenda-The 8/24/2023 agenda was approved.
3. Approval of 6/20/2023 Minutes-The 6/20/2023 minutes were approved.
4. Year End Audit-6/30/2023-Dale Smith from Anderson Smith & Wike, PLLC presented the draft audit report for the year ending June 30, 2023. The financial statement disclosures are neutral, consistent, and clear.
5. Technology Equipment Purchases-Rebecca Measamer

The Technology Department will be conducting three rounds of combined equipment purchases during the 2023-2024 school year. It was consensus of the committee to purchase round one technology equipment in the amount of \$404,845.19. Funding sources-Title I, State, and CTE-State 14. The technology equipment purchases were presented to the Facilities and Technology Committee on August 22, 2023. This item will be placed on the 9/12/2023, BOE agenda under Consent Agenda.

Netcom Business Solutions-\$339,100.10
Student Chromebooks-\$248,510.87
Desktop Computers-\$23,461.47
Staff Chromebooks-\$59,792.67
Staff Windows Laptops-\$4,816.22
Printers-\$2,518.87

Nextwave-ClearTouch Interactive Panels-\$58,878.88

Best Buy-\$6,866.21

65' TVs-\$1,152.39

Monitors-\$5,713.82

6. District Webpage Hosting Services-James Alverson

Request for Proposal was submitted for district webpage hosting services for a three-year contract with two 1-year optional extensions. It was consensus of the committee to award the bid to Apptegy for a one-year contract with optional 1-year extensions in the amount of \$97,650. The hosting services will begin July 1, 2024. The webpage hosting services bid was presented to the Facilities and Technology Committee on August 22, 2023. This item will be placed on the 9/12/2023, BOE agenda under Consent Agenda.

7. ESS Southeast, LLC Contract-Stacie Eggers

ESS is the service of substitute teachers, certified and non-certified, custodial and child nutrition substitutes. It was consensus of the committee to approve the ESS Southeast, LLC contract. This item will be placed on the 9/12/2023, BOE agenda under Consent Agenda.

8. Education Direction, LLC Contract-Stacie Eggers

It was consensus of the committee to approve the Education Direction, LLC contract for West Lee Middle School in the amount of \$120,000. Funding Source-Title I. This item will be placed on the 9/12/2023, BOE agenda under Consent Agenda.

9. Compensation and Classification Study-Dr. Chris Dossenbach

The Evergreen Performance Audit recommended that a pay and classification study and a staffing study be conducted. Since this is a service, a request for proposal is not required. The Lee County Government had a compensation study completed in the amount of \$39,000. Evergreen Solutions, LLC has submitted a consulting services agreement in the amount of \$75,000, which will include pay

and classification study and a staffing study. It was consensus of the committee to place this item on the 9/12/2023, BOE agenda under New Business for the Board to discuss.

10. Banking Services Request for Proposal-Kelly Jones

The Evergreen Performance Audit recommended a depository agreement with the district's bank and establish a three-year review cycle per Board policy. It was consensus of the committee that the Policy Committee develop an external auditor request for proposal and establish a five-year review cycle. In addition, change the depositories policy for banking services to be reviewed every five years. After these policies have been changed and approved, the Finance Committee will address the banking services request for proposal.

11. EC Contracts Over \$50,000-Kelly Jones

Soliant Health and The Interpreter Network, Inc. contracts totaling over \$50,000 were presented for discussion. Soliant Health provides services for students with hearing impairments. The Interpreter Network provides sign language interpreting services for a student at WB Wicker Elementary. It was consensus of the committee to approve the contracts. This item will be placed on the 9/12/2023, BOE agenda under Consent Agenda.

12. Policy 5030-R Community Use of Facilities-facility use fee schedule-Dr. Johnnye Waller

It was consensus of the committee to approve the revised facility use fee schedule. This item will be placed on the 9/12/2023, BOE agenda under Consent Agenda. Following Board approval of the facility use fee schedule, Policy 5030-R will be revised.

13. Teacher Compensation for Classroom Coverage-Kelly Jones

It was consensus of the committee to approve the teacher compensation for classroom coverage for 2023-2024 without a cap, effective September 13, 2023, and reviewed by the Board monthly. This is the last year ESSER funds will be

available for the classroom coverage. This item will be placed on the 9/12/2023, BOE agenda under New Business.

14. Budget Amendment for Discussion-Kelly Jones

It was consensus of the committee to approve a budget amendment for the former Superintendent's benefits, the final payment to Evergreen Solutions for the program study, the Superintendent's Search consultant contract, and additional funds for the Boards' expenses. This item will be placed on the 9/12/2023, BOE agenda under New Business.

15. Classroom Coverage Report-FYI-Kelly Jones

The May, June, 2023, classroom coverage report totaling \$5,235.30 was shared with the committee. This report will continue to be shared with the committee and the Board.

16. Review Board Attorney Invoices-services through 6/30/2023 and 7/31/2023-FYI-Kelly Jones

The board attorney invoices through 6/30/2023 and 7/31/2023 were shared with the committee. In the future, a monthly comparison chart for 2022-2023 and 2023-2024 will be included for the committee's review.

17. Review Monthly Financial Report-FYI-Kelly Jones

The monthly financial report was shared with the committee. At the September Committee meeting, a fundraiser report and list of COVID projects will be provided for the committee's review.

18. Review Monthly Board Expense Summary-FYI-Kelly Jones

The monthly board expense summary was shared with the committee.

With no further business, the meeting was adjourned at 6:45pm.

Respectfully submitted,

Kelly G. Jones
Chief Finance Officer