

**Agenda  
Finance Committee  
Heins Education Building  
Second Floor Conference Room  
106 Gordon Street, Sanford, NC 27330  
Thursday, September 28, 2023  
5pm**

1. Call to Order-Alan Rummel
2. Approval of 9/28/2023 Agenda-Alan Rummel
3. Approval of 8/24/2023 Minutes-Alan Rummel
4. Education Direction, LLC Contract-Bragg Street Academy-Stacie Eggers
5. Brady Trane Rental-Chiller at LCHS until the end of October (funding source-capital outlay)-Chris McNeill
6. Camera Upgrades to New Server System and Security Camera Bids for Broadway, Bullock, Deep River, Greenwood, Ingram, Tramway, WBW (funding source-lottery)-Chris McNeill
7. GovDeals for Surplus Report-FYI-Chris McNeill
8. Review Board Attorney Invoice-Services through 8/31/2023-FYI-Kelly Jones
9. Review Monthly Financial Report-FYI-Kelly Jones
10. Review Monthly Board Expense Summary -FYI-Kelly Jones
11. Adjourn-Alan Rummel

The next Finance Committee meeting is scheduled for Thursday, October 26, 2023, 5pm, Assembly Room, Basement, Heins Education Building.

**Finance Committee Meeting**  
**August 24, 2023**



Present: Alan Rummel, Patrick Kelly, Sherry Womack, Dr. Chris Dossenbach, Kelly Jones, Stacie Eggers, James Alverson, Dr. Johnnye Waller, Rebecca Measamer, Trysha Mazzola, Susan P. Britt, Dale Smith-Anderson Smith & Wike, PLLC

1. Chairman Rummel called the meeting to order.
2. Approval of 8/24/2023 Agenda-The 8/24/2023 agenda was approved.
3. Approval of 6/20/2023 Minutes-The 6/20/2023 minutes were approved.
4. Year End Audit-6/30/2023-Dale Smith from Anderson Smith & Wike, PLLC presented the draft audit report for the year ending June 30, 2023. The financial statement disclosures are neutral, consistent, and clear.
5. Technology Equipment Purchases-Rebecca Measamer

The Technology Department will be conducting three rounds of combined equipment purchases during the 2023-2024 school year. It was consensus of the committee to purchase round one technology equipment in the amount of \$404,845.19. Funding sources-Title I, State, and CTE-State 14. The technology equipment purchases were presented to the Facilities and Technology Committee on August 22, 2023. This item will be placed on the 9/12/2023, BOE agenda under Consent Agenda.

Netcom Business Solutions-\$339,100.10  
Student Chromebooks-\$248,510.87  
Desktop Computers-\$23,461.47  
Staff Chromebooks-\$59,792.67  
Staff Windows Laptops-\$4,816.22  
Printers-\$2,518.87

Nextwave-ClearTouch Interactive Panels-\$58,878.88

Best Buy-\$6,866.21

65' TVs-\$1,152.39

Monitors-\$5,713.82

6. District Webpage Hosting Services-James Alverson

Request for Proposal was submitted for district webpage hosting services for a three-year contract with two 1-year optional extensions. It was consensus of the committee to award the bid to Aptegy for a one-year contract with optional 1-year extensions in the amount of \$97,650. The hosting services will begin July 1, 2024. The webpage hosting services bid was presented to the Facilities and Technology Committee on August 22, 2023. This item will be placed on the 9/12/2023, BOE agenda under Consent Agenda.

7. ESS Southeast, LLC Contract-Stacie Eggers

ESS is the service of substitute teachers, certified and non-certified, custodial and child nutrition substitutes. It was consensus of the committee to approve the ESS Southeast, LLC contract. This item will be placed on the 9/12/2023, BOE agenda under Consent Agenda.

8. Education Direction, LLC Contract-Stacie Eggers

It was consensus of the committee to approve the Education Direction, LLC contract for West Lee Middle School in the amount of \$120,000. Funding Source-Title I. This item will be placed on the 9/12/2023, BOE agenda under Consent Agenda.

9. Compensation and Classification Study-Dr. Chris Dossenbach

The Evergreen Performance Audit recommended that a pay and classification study and a staffing study be conducted. Since this is a service, a request for proposal is not required. The Lee County Government had a compensation study completed in the amount of \$39,000. Evergreen Solutions, LLC has submitted a consulting services agreement in the amount of \$75,000, which will include pay

and classification study and a staffing study. It was consensus of the committee to place this item on the 9/12/2023, BOE agenda under New Business for the Board to discuss.

10. Banking Services Request for Proposal-Kelly Jones

The Evergreen Performance Audit recommended a depository agreement with the district's bank and establish a three-year review cycle per Board policy. It was consensus of the committee that the Policy Committee develop an external auditor request for proposal and establish a five-year review cycle. In addition, change the depositories policy for banking services to be reviewed every five years. After these policies have been changed and approved, the Finance Committee will address the banking services request for proposal.

11. EC Contracts Over \$50,000-Kelly Jones

Soliant Health and The Interpreter Network, Inc. contracts totaling over \$50,000 were presented for discussion. Soliant Health provides services for students with hearing impairments. The Interpreter Network provides sign language interpreting services for a student at WB Wicker Elementary. It was consensus of the committee to approve the contracts. This item will be placed on the 9/12/2023, BOE agenda under Consent Agenda.

12. Policy 5030-R Community Use of Facilities-facility use fee schedule-Dr. Johnnye Waller

It was consensus of the committee to approve the revised facility use fee schedule. This item will be placed on the 9/12/2023, BOE agenda under Consent Agenda. Following Board approval of the facility use fee schedule, Policy 5030-R will be revised.

13. Teacher Compensation for Classroom Coverage-Kelly Jones

It was consensus of the committee to approve the teacher compensation for classroom coverage for 2023-2024 without a cap, effective September 13, 2023, and reviewed by the Board monthly. This is the last year ESSER funds will be

available for the classroom coverage. This item will be placed on the 9/12/2023, BOE agenda under New Business.

14. Budget Amendment for Discussion-Kelly Jones

It was consensus of the committee to approve a budget amendment for the former Superintendent's benefits, the final payment to Evergreen Solutions for the program study, the Superintendent's Search consultant contract, and additional funds for the Boards' expenses. This item will be placed on the 9/12/2023, BOE agenda under New Business.

15. Classroom Coverage Report-FYI-Kelly Jones

The May, June, 2023, classroom coverage report totaling \$5,235.30 was shared with the committee. This report will continue to be shared with the committee and the Board.

16. Review Board Attorney Invoices-services through 6/30/2023 and 7/31/2023-FYI-Kelly Jones

The board attorney invoices through 6/30/2023 and 7/31/2023 were shared with the committee. In the future, a monthly comparison chart for 2022-2023 and 2023-2024 will be included for the committee's review.

17. Review Monthly Financial Report-FYI-Kelly Jones

The monthly financial report was shared with the committee. At the September Committee meeting, a fundraiser report and list of COVID projects will be provided for the committee's review.

18. Review Monthly Board Expense Summary-FYI-Kelly Jones

The monthly board expense summary was shared with the committee.

With no further business, the meeting was adjourned at 6:45pm.

Respectfully submitted,

Kelly G. Jones  
Chief Finance Officer



BILL TO  
**Bragg Street Academy**  
Shannon Shuey  
504 Bragg Street  
Sanford, North Carolina 27330  
United States

919.775.2686  
sshuey.bragg@lee.k12.nc.us

**Estimate Number:** 1345

**Estimate Date:** March 29, 2023

**Expires On:** August 14, 2023

**Grand Total (USD):** \$72,250.00

## Services

### Implementation Planning

Long-term strategic planning linked directly to the school's needs assessment as narrated in the IPG application including the identification of SMART goals tied to student performance and teacher action. Includes interim action planning to help achieve every long-term priority with 90-day implementation plans. Following each interim period, we will facilitate reflection with the IPG leadership team (Principal, IPG Coach, and others) to determine progress and to devise best next steps based on this candid discussion.

### Progress Monitoring

Relevant reporting to state, community, district, and school leadership team. Includes a presentation of objectives and key results tied to each school improvement goal identified in the IPG application. Three reports summarizing all activities at the school which will be discussed with school leadership and district personnel serves as a measure of progress throughout the partnership.

### Professional Development

Ed Direction staff will incorporate an appropriate number of professional development sessions throughout the year designed to increase staff knowledge and understanding related to critical components of the school improvement process. Professional Development will take place in a variety of formats throughout the year including full staff engagements and small group sessions. All engagements will include science-based research and model best practices for full engagement expected to maximize the facilitation of learning.

## Services

### Coaching Services

Research shows that for habit changes to take place and to better implement improvement strategies that regular coaching is extremely valuable. As we begin our partnership in school improvement Ed Direction will work with key stakeholders through Collaborative Coaching Cycles to further support all of our Professional Development and build capacity through sharing experiential resources. During the school year our staff will engage in discreet coaching sessions on a monthly basis (both in person and virtually) with:

The Principal - to provide additional resources and troubleshoot problems of practice that school administrators deal with on a daily basis to improve student outcomes.

The IPG Coach - to facilitate the ultimate goal of student academic growth by implementing and realizing the goals of the IPG

The School Leadership Team - to build a sustainable core of leaders that will work cohesively as a unit to continue guiding the school on a pathway to excellence in future years.

### Site Visits

On-site visits combining professional development sessions, observations, and coaching for leaders, teachers, and teams. Each is customized to the priorities identified in the strategic plan. A coach may observe and provide feedback on classes, PLC meetings, coaching engagement, and leadership engagement with faculty, families, and other stakeholders.

### EdThrive License

Annual licensing for EdThrive tool is included in our IPG support for all partner schools. EdThrive is an online collaborative platform designed to structure teacher team and leadership team workflow. The coaching feature also captures valuable student engagement data and provides a platform for improving instruction by facilitating the collaborative coaching cycle process.

**Total:** \$72,250.00

**Grand Total (USD):** \$72,250.00

## Notes / Terms

This quote is expected to cover the first year of IPG Support for Ed Direction services for one year as listed in the proposed budget. Future support will be renewed in subsequent years based on an annual review. All engagements will be designed and customized to the priorities identified in the grant application and support the strategic improvement plan. A coach may observe and provide feedback on classes, PLC meetings, coaching engagement, and leadership engagement with faculty, families, and other stakeholders. Furthermore our services include regular support and communication from Education Direction full time staff and coaches. They will be constantly monitoring and communicating with school leads, school administration and district staff as needed throughout the school year to ensure that our services are being implemented as expected and meeting the desired outcomes.

We hope that we will have the opportunity to support your learning community. Please reach out to any of our team members should you have any questions regarding this proposal. Thank you!

**MASTER ENGAGEMENT AGREEMENT  
BY AND BETWEEN  
EDUCATION DIRECTION, LLC  
AND  
LEE COUNTY SCHOOLS NORTH CAROLINA**

Bragg St  
IPG

**THIS MASTER ENGAGEMENT AGREEMENT** ("Agreement"), made and entered into by and between **Education Direction, LLC** ("EDD"), with offices located at 432 200, Tampa, FL 33609 and **Lee County Schools North Carolina** ("Client"), with offices located at 106 Gordon Street, Sanford, NC 27330, sets forth the parties' understanding pursuant to which EDD shall be engaged by Client.

## **I. SCOPE OF SERVICES**

The Scope of Services of EDD's Services hereunder ("Services") shall be set out in **Annex No. 1** to this Agreement. Each future Annex, upon execution by both parties, shall by this reference be incorporated in and made part of this Agreement. Each Annex shall specify the Services to be performed by EDD, key EDD staff members assigned to assist in the performance of such Services and the payment terms for such Services, as well as any other details specified by the parties. Should the Services as described in any Annex change in any material way, an adjustment to EDD's fees and promised delivery dates for such Services may be required. EDD undertakes to advise Client promptly should any such adjustment be necessary and to negotiate with Client in good faith to arrive at a mutually acceptable revision to the applicable Annex. In the event of a conflict between this Agreement and any Annex, the terms of the Annex shall control.

## **II. STAFFING**

**Gideon Goff** shall serve as Executive-in-Charge and point of contact for EDD under this Agreement. EDD shall assign staff members to virtually perform all Services. Should any of the employees be unable to perform the Services, EDD may substitute another similarly qualified staff member. EDD may, from time to time and in its discretion, augment the listed staff as needed to perform the Services. All tasks are to be completed virtually, unless Client and EDD mutually agree to add in-person work for an additional fee (to be determined). Any requests for in-person work must be made in writing and must be approved by EDD and incorporated as an amendment and/or annex to this Agreement.

## **III. FEES AND DISBURSEMENTS**

EDD proposes a total cost for the Services as outlined in Annex No. 1, and any subsequent Annexes. The professional services fees (exclusive of travel expenses, if applicable) will be as described in the applicable Annex.

All invoices submitted by EDD to Client shall be due and payable upon receipt. EDD reserves the right to impose an interest charge equal to one and one-half percent (1.5%) per month in respect of any invoice which is outstanding for more than thirty (30) days.

## **IV. TERM AND TERMINATION**

This Agreement shall be effective on the Effective Date and shall, unless otherwise terminated, expire on

June 30, 2024, hereinafter referred to as the ("Expiration Date"). At Client's option and approved by EDD, the contract may be renewed for additional periods. The Client will notify EDD of their intention to exercise this option, at which time compensation and scope can be determined and agreed upon by both Parties. Either party shall have the right to terminate this Agreement by giving thirty (30) days' prior written notice to the other party (the "Termination Date"). In the event that this Agreement is so terminated in advance of its scheduled completion, Client shall pay to EDD, upon receipt of an invoice, any and all proper charges earned and/or incurred by EDD in connection with the Services pursuant to this Agreement and the Annexes up to the time of its termination and shall indemnify EDD as provided in Section V(3) below.

## **V. GENERAL PROVISIONS**

### **1) Modification, Cancellation or Suspension of Work**

Upon consultation with EDD, Client shall have the right to modify, cancel or suspend any and all plans, schedules or work in progress under any Annex, and, in such event, EDD shall immediately take proper steps to carry out such instructions. In the event Client elects to modify the scope, an adjustment to the Annex Compensation may be necessary, and EDD will advise Client of any changes to Compensation.

### **2) Delay**

If during the term, Client causes delay resulting from Client's (i) failure to provide requested information on a timely basis, (ii) providing of inaccurate, incorrect or false information, (iii) Client's failure to provide access to appropriate personnel if required by the Annex Scope, or (iv) delay due to Client rescheduling Annex Scope; and such delay causes EDD any or all of (i) duplicate work efforts, (ii) corrective work efforts, or (iii) more than 7 days of idle time, EDD reserves the right to charge additional fees on either or both of (i) hourly rate (ii) and material costs.

### **3) General Indemnification**

Client shall fully defend, indemnify and hold harmless EDD and its officers, directors, employees, agents, representatives or successors and assigns (collectively, "Indemnified Parties") from and against any and all claims, demands, actions or causes of actions and any and all liabilities, costs and expenses (including but not limited to attorney's fees and expenses, incurred in the defense of an Indemnified Party, including costs of appeal) damage or loss in connection therewith, what may be asserted by the Customer, its officers, employees, agents, representatives, successors or assigns or any other third party on account of, or sustained or alleged to have been sustained by, or arising out of or growing out of bodily injury, including death, or loss of use or damage to or destruction of property caused by, arising out of, sustained or alleged to have been sustained by, or in any way incidental to or in connection with the Customer's performance of the Services under this Agreement or Statement of Work, regardless of whether such claims, demands, actions, causes of action or liability are or alleged to have been caused by in part or contributed to by the negligence, fault, or strict liability of any Indemnified Party.

EDD's indemnity obligation under this Paragraph is contingent upon the EDD seeking indemnity ("Indemnitee") to (i) promptly notify the Customer ("Indemnitor") of each claim; provided, however, that the Indemnitee's failure to give prompt notice to the Indemnitor of any such claim shall not relieve the Indemnitor of any obligation under this Paragraph except and to the extent that such failure materially prejudices the Indemnitor's ability to defend against such claim; (ii) provide the Indemnitor with sole

control over the defense and/or settlement thereof provided however, that Indemnitor shall not settle any claim that includes an admission of wrongdoing by the Indemnitee or otherwise adversely affects Indemnitee's interests without its prior consent; and (iii) at the Indemnitor's request and expense, provide full information and reasonable assistance to the Indemnitor with respect to such claim.

#### **4) Confidentiality**

EDD shall maintain in confidence all information and data relating to Client, its Services, products, business affairs, marketing and promotion plans or other operations and its associated companies which are disclosed to EDD by or on behalf of Client (whether orally or in writing and whether before, on or after the date of this Agreement) or which are otherwise directly or indirectly acquired by EDD from Client, or any of its affiliated companies, or created in the course of this Agreement.

EDD shall ensure that it, its officers, employees and agents only use such confidential information in order to perform the Services, and shall not without Client's prior written consent, disclose such information to any third-party nor use it for any other purpose; provided, however, that EDD shall have the right to disclose Client's name and the general nature of EDD's work for Client in pitches and business proposals.

The above obligations of confidentiality shall not apply to the extent that EDD can show that the relevant information:

- a) was at the time of receipt already in EDD's possession;
- b) is, or becomes in the future, public knowledge through no fault or omission of EDD;
- c) was received from a third-party having the right to disclose it; or
- d) is required to be disclosed by law.

#### **5) Non-Solicitation**

During the term of this Agreement, and for a period of two (2) years after the Termination thereof, neither party shall directly or indirectly solicit for employment any person or persons currently employed, or who were employed in the last twelve (12) months, by the other unless (a) the other party has given its prior written consent, or (b) the employee has terminated his or her position, or (c) notice of termination given to the employee. Direct solicitation does not include advertisements published in the general media and, except to the extent that an individual was specifically encouraged to respond to such advertisements, nothing in this clause restricts an individual employee's right to seek employment with the other party to perform work unrelated to this Agreement.

#### **6) Risk**

Any analysis, projections, forecasts, or conclusions of Project relies on the accuracy of information provided by Client as well as near-term and long-term assumptions influenced by factors outside of EDD's control and for which may adversely impact Client. Changes such as Client's financial health, as well as state, local, and global economic conditions, may impact the Client, accuracy of projections and or feasibility of Services. Additional risks to the Client include but are not limited to changes to demand, competition, regulatory changes, as well as Acts of Disaster.

## **7) Force Majeure**

Neither party will be in breach of its obligations under this Agreement (other than payment obligations) or incur any liability to the other party for any losses or damages of any nature whatsoever incurred or suffered by that other party if and to the extent that it is prevented from carrying out those obligations by, or such losses or damages are caused by, a Force Majeure, except to the extent that the relevant breach of its obligations would have occurred, or the relevant losses or damages would have arisen, even if the Force Majeure had not occurred. Force Majeure is defined as: 1) acts of God; 2) war; 3) act(s) of terrorism; 4) fires; 5) explosions; 6) natural disasters, to include without limitation, hurricanes, floods, and tornadoes; 7) failure of transportation; 8) strike(s); 9) loss or shortage of transportation facilities; 10) lockout, or commandeering of materials, products, plants or facilities by the government or other order (both federal and state); 11) interruptions by government or court orders (both federal and state); 12) present and future orders of any regulatory body having proper jurisdiction; 13) civil disturbances, to include without limitation, riots, rebellions, and insurrections; 14) epidemic(s), pandemic(s), or other national, state, or regional emergency(ies); and 15) any other cause not enumerated in this provision, but which is beyond the reasonable control of the party whose performance is affected and which by the exercise of all reasonable due diligence, such party is unable to overcome. Such excuse from performance will be effective only to the extent and duration of the Force Majeure event(s) causing the failure or delay in performance and provided that the affected party has not caused such Force Majeure event(s) to occur and continues to use diligent, good faith efforts to avoid the effects of such Force Majeure event(s) and to perform the obligation(s). Written notice of a party's failure or delay in performance due to Force Majeure must be given within a reasonable time after its occurrence and which notice must describe the Force Majeure event(s) and the actions taken to minimize the impact of such Force Majeure event(s). Notwithstanding the foregoing, a party's financial inability to perform its obligations shall in no event constitute a Force Majeure.

## **8) Exclusion of Liability caused by Political or Regulatory Decisions**

While Client has engaged EDD to assist it in dealing with certain regulatory or political decisions or actions that may adversely affect Client's business, and while EDD has agreed to provide such assistance, EDD cannot be held responsible for and cannot be held liable to Client for any loss, damage, or other adverse consequence that may result from any regulatory or political decision or action being rendered against Client or Client's interests.

## **9) Governing Law, Submission to Jurisdiction and Consent to Suit**

THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED AND INTERPRETED IN ACCORDANCE WITH THE LAWS OF THE STATE OF FLORIDA (IRRESPECTIVE OF THE CHOICE OF LAWS PRINCIPLES OF THE STATE OF FLORIDA) AS TO ALL MATTERS, INCLUDING MATTERS OF VALIDITY, CONSTRUCTION, EFFECT, ENFORCEABILITY, PERFORMANCE AND REMEDIES. CLIENT SUBMITS ITSELF AND ITS PROPERTY IN ANY LEGAL ACTION OR PROCEEDING RELATING TO THIS AGREEMENT TO THE EXCLUSIVE JURISDICTION OF ANY STATE OR FEDERAL COURT WITHIN HILLSBOROUGH COUNTY, FLORIDA AND CLIENT HEREBY ACCEPTS VENUE IN EACH SUCH COURT.

## **10) Dispute Resolution Procedure**

In the event of a dispute, controversy or claim by and between Client and EDD arising out of or relating to this Agreement or matters related to this Agreement, the parties will first attempt in good faith to resolve

through negotiation any such dispute, controversy or claim. Either party may initiate negotiations by providing written notice in letter form to the other party setting forth the subject of the dispute and the relief requested. The recipient of such notice will respond in writing within five (5) business days with a statement of its position on, and recommended solution to, the dispute. If the dispute is not resolved by this exchange of correspondence, then senior management representatives of each party with full settlement authority will meet at a mutually agreeable time and place within fifteen (15) business days of the date of the initial notice in order to exchange relevant information and perspectives and to attempt to resolve the dispute. If the dispute is not resolved by these negotiations, the matter will be submitted to a mutually agreeable certified mediator. The mediation shall take place in Tampa, Florida.

Except as provided herein, no civil action with respect to any dispute, controversy or claim arising out of or relating to this Agreement may be commenced until the matter has been submitted for mediation. Either party may commence mediation by providing to the other party a written request for mediation, setting forth the subject of the dispute and the relief requested. The parties will cooperate in selecting a mediator and in scheduling the mediation proceedings. The parties will participate in the mediation in good faith and will share equally in its costs. All offers, promises, conduct and statements, whether oral or written, made in the course of the mediation by either of the parties, their agents, employees, experts or attorneys, or by the mediator, are confidential, privileged and inadmissible for any purpose, including impeachment, in any litigation or other proceeding involving the parties; provided, however, that evidence that is otherwise admissible or discoverable shall not be rendered inadmissible or non-discoverable as a result of its use in the mediation. Either party may seek equitable relief prior to the mediation to preserve the *status quo* pending the completion of that process. Except for such an action to obtain equitable relief, neither party may commence a civil action with respect to the matters submitted to mediation until after the completion of the initial mediation session. Mediation may continue after the commencement of a civil action, if the parties so desire. The provisions of this clause may be enforced by any court of competent jurisdiction, and the party seeking enforcement shall be entitled to an award of all reasonable costs, fees and expenses, including legal fees, to be paid by the party against whom enforcement is ordered. In addition, should the dispute under this Agreement involve the failure to pay fees and/or Disbursements under Section III hereof, and the matter is not resolved through negotiation or mediation, Client shall pay all costs of collection, including, but not limited to, EDD's legal fees and costs should EDD prevail.

#### **11) Assignment**

Neither party may assign any of its rights or delegate any of its duties or obligations under this Agreement without the express written consent of the other party. Notwithstanding the foregoing, EDD, or its permitted successive assignees or transferees, may assign or transfer this Agreement or delegate any rights or obligations hereunder without consent: (i) to any entity controlled by, or under common control with, EDD, or its permitted successive assignees or transferees; or (ii) in connection with a merger, reorganization, transfer, sale of assets or change of control or ownership of EDD, or its permitted successive assignees or transferees.

#### **12) Non-Discrimination/Equal Employment Practices**

Neither party shall unlawfully discriminate or permit discrimination against any person or group of persons in any matter prohibited by federal, state or local laws. During the performance of this Agreement, neither party or their employees, agents or subcontractors, if any, shall discriminate against any employee or applicant for employment because of age, marital status, religion, gender,

sexual orientation, gender identity, race, creed, color, national or ethnic origin, medical conditions, or physical disability, or any other classifications protected by local, state or federal laws or regulations. The parties further agree to be bound by applicable state and federal rules governing equal employment opportunity and non-discrimination.

### **13) Partial Invalidity**

In the event that any provision of this Agreement shall be declared illegal or invalid for any reason, said illegality or invalidity shall not affect the remaining provisions hereof, but such illegal or invalid provision shall be fully severable and this Agreement shall be interpreted and enforced as if such illegal or invalid provision had never been included herein.

### **14) Notices**

All notices required or permitted to be given pursuant to this Agreement shall be deemed given, if and when personally delivered, delivered by fax, with receipt confirmed, or courier or by overnight mail delivery, in writing to the party or its designated agent or representative at the address stated in the first paragraph of this Agreement or at another address designated by the party.

### **15) Counterparts and Execution**

This Agreement and any Annexes may be executed in counterparts, each of which when so executed shall be deemed an original and all of which together shall constitute one and the same instrument. The counterparts of this Agreement may be executed by electronic signature and delivered by facsimile, scanned signature, or other electronic means by any of the parties to any other party and the receiving party may rely on the receipt of this Agreement so executed and delivered as if the original had been received.

### **16) Survival**

Sections III, IV, and V of this Agreement and the payment obligations described in the Annex(es) shall continue notwithstanding the termination or expiration of the Agreement or any Annex(es).

### **17) Entire Agreement**

This Agreement and attached Annex(es) constitute the entire and only Agreement between the parties respecting the subject matter hereof. Each party acknowledges that in entering into this Agreement it has not relied on any representation or undertaking, whether oral or in writing, save such as are expressly incorporated herein. Further, this Agreement may be changed or varied only by a written Agreement signed by the parties. Any purchase order provided by the Client will be limited by, and subject to, the terms and conditions of this Agreement. Additional or contrary terms, whether in the form of a purchase order, invoice, acknowledgement, confirmation or otherwise, will be inapplicable, and the terms of this Agreement will control in the event of any conflict between such terms and this Agreement.

[Signature page follows]

**IN WITNESS WHEREOF**, the parties hereto have executed this Master Engagement Agreement as of the date of the final signature below.

**AGREED TO AND ACCEPTED:**

**EDUCATION DIRECTION, LLC**

Signed: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

FEIN: 20-4780158

Date: \_\_\_\_\_

**LEE COUNTY SCHOOLS NORTH CAROLINA**

Signed: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

FEIN: \_\_\_\_\_

Date: \_\_\_\_\_

**ANNEX NO. 1 TO MASTER ENGAGEMENT AGREEMENT  
DATED AS OF AUGUST 22, 2023**

This **Annex No. 1** ("Annex"), to the **Master Engagement Agreement** dated August 22, 2023 ("Agreement"), by and between **Education Direction, LLC** ("EDD"), and Lee County Schools North Carolina ("Client"), sets forth the parties' understanding pursuant to which EDD shall provide the below-specified Services to Client.

EDD shall provide the services in the attached quote dated March 29, 2023. Payment for the services hereunder shall be made in quarterly installments.

**AGREEMENT RIDER TO AGREEMENT BETWEEN  
EDUCATION DIRECTION LLC (“PROVIDER”) AND THE  
LEE COUNTY BOARD OF EDUCATION (“CUSTOMER”)**

This Rider relates to the Master Engagement Agreement and associated Annex No. 1 (collectively, “Agreement”) entered into between Lee County Board of Education (“Customer”) and Education Direction LLC (“Provider”) attached hereto and entered into contemporaneously. This Rider serves to supplement and amend the terms and conditions of the Agreement. To the extent there is any conflict between the terms of the two documents, this rider will control.

1. General Indemnification. Paragraph V.3 (“General Indemnification”) of the Master Engagement Agreement is stricken and is of no effect.
2. Lunsford Act/Criminal Background Checks. Provider acknowledges that G.S. § 14-208.18 prohibits anyone required to register as a sex offender under Article 27A of Chapter 14 of the General Statutes from knowingly being on the premises of any school. To the extent any of Provider services will be provided at Customer’s property, Provider shall conduct or arrange to have conducted, at its own expense, sexual offender registry checks on each of its Customers, employees, agents and subcontractors (“contractual personnel”) who will engage in any service on or delivery of goods to Customer’s property, except checks shall not be required for individuals who are solely delivering or picking up equipment, materials, or supplies at: (1) the administrative office or loading dock of a school; (2) non-school sites; (3) schools closed for renovation; or (4) school construction sites. The checks shall include at a minimum checks of the State Sex Offender and Public Protection Registration Program, the State Sexually Violent Predator Registration Program, and the National Sex Offender Registry (“the Registries”). For Provider’s convenience only, all of the required registry checks may be completed at no cost by accessing the United States Department of Justice Sex Offender Public Website at <http://www.nsopw.gov/>.
3. Insurance. Provider agrees to maintain Commercial General Liability in amount of \$1,000,000 each occurrence with \$2,000,000 General Aggregate. Provider shall maintain \$1,000,000 in automobile liability, and other appropriate insurance, as well as Workers Compensation in the required statutory amount for all employees participating in the provision of services under this Contract. Provider also agrees to maintain \$1,000,000 in professional liability insurance if the Provider is engaged in a professional service pursuant to this Contract. The School System, Lee County Board of Education, shall be named by endorsement as an additional insured on the General Liability policy. Certificates of such insurance shall be furnished by Provider to the School System and shall contain an endorsement to provide the School System at least 10 days’ written notice of any intent to cancel or terminate by either Provider or the insuring company. Failure to furnish insurance certificates or maintain such insurance shall be a default under this contract and shall be grounds for immediate termination of this Contract.
4. Restricted Companies List. Provider represents that as of the date of this Contract, Provider is not included on the Final Divestment List created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 147-86.58. Provider also represents that as of the date of this Contract, Provider is not included on the list of restricted companies determined to be engaged in a boycott of Israel created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 147-86.81.
5. Anti-Nepotism. Provider warrants that, to the best of its knowledge and in the exercise of due diligence, none of its corporate officers, directors, or trustees and none of its employees who will directly provide

services under this Contract are immediate family members of any member of the Lee County Board of Education or of any principal or central office staff administrator employed by Customer. For purposes of this provision, "immediate family" means spouse, parent, child, brother, sister, grandparent, or grandchild, and includes step, half, and in-law relationships. Should Provider become aware of any family relationship covered by this provision or should such a family relationship arise at any time during the term of this Contract, Provider shall immediately disclose the family relationship in writing to the Superintendent of Schools. Unless formally waived by Customer, the existence of a family relationship covered by this Contract is grounds for immediate termination by Customer without further financial liability to Provider.

In witness whereof, each party has caused this Agreement to be executed by its authorized representative as of the Effective Date.

**EDUCATION DIRECTION, LLC**

**Lee County Board of Education**

By:

By:

Title:

Title:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

This instrument has been preaudited in the manner required by the School Budget and Fiscal Control Act.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of finance officer)



2025 16th Street, Greensboro, NC 27405

**Date:** September 1, 2023

**Attention:** Chris McNell

**Quote #:** 123956SVC

**Inside Sales:** Tammy Lippert

**Address:**  
Lee County Schools  
2000 Nash Street  
Sanford, NC 27330

**Job Location:**  
Lee County High School  
1708 Nash St  
Sanford, NC 27330

**Project:** 300T AC Chiller, 2nd Month

**Model #:**

**Serial #:**

**Description:** 300T Air Cooled Chiller Rental, 2nd Month

**Delivery Terms:** FOB Factory, freight not included unless specified

**Payment Terms:**

Net 30

**Total  
Net  
Price:**

\$20,326.08

**Clarifications and Exclusions:**

- Sales tax is included.
- Freight is included. If not included in price, freight will be billed.
- This proposal may be subject to fuel and material surcharges at the time of acceptance.
- All work will be performed in compliance with all OSHA and customer safety guidelines.
- Brady may withdraw this proposal and re-submit if not accepted within 10 days from issue date.

**Customer Acceptance**

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_



Brady is pleased to provide the enclosed proposal for your review and approval. This bid is based on information you provided to us per our site visit. Any revisions required at a later date will be subject to price review at that time. Our proposal is as follows:

**Scope of Work:**

Labor, material and equipment to accomplish the following:

Second Month Rental Period:

First Month Rental Period (28 days): \$ 31,314.98

Each Additional Rental Period (28 days): \$ 18,996.34 plus tax

- **300 Ton Air Cooled, includes Pump and Trailer**
  - (3) 4/0 Cable Box 100'
  - (1) 6" Hose Kit 100ft.
  - Roundtrip Freight
- Start up and decommissioning by a Trane Certified Technician

NOTE: All electrical and piping required for rental install and hook up will be provided by customer. If required by Brady, it will be billed separately T&M rates.

\*\*\*Pricing based on Brady Trane Rental availability

**Please Note:**

- If rental extends between the months of October-April, winterization will be required and billed separately at T&M rates.
- If rental duration extends beyond (3) months, a PM will be required and billed separately at T&M rates.
- Pricing based on Brady Trane Rental availability at the time of purchase order receipt.

TOTAL PRICE ----- \$20,326.08

The above price does not include additional repair parts, labor, or refrigerant, if required.

Note: The above price is based on the work being performed during normal working hours which are Monday - Friday from 7:30am to 4:30pm.

Should you have any further questions, please do not hesitate to contact me at (800) 849-1915.

Thank you,

Tammy Lippert  
Customer Service

Please send all purchase orders to [inside.sales@bradyservices.com](mailto:inside.sales@bradyservices.com) or fax to (336) 554-7605.

Additional services required not detailed in this proposal to be executed at prevailing labor, mileage, and material rates, plus overtime as applicable.

**Camera Upgrade to One Server  
that Serves All The Schools  
Lottery Funds**

Broadway			\$23,351.99
BT Bullock			\$8,094.07
Deep River			\$16,638.92
Greenwood			\$20,986.92
JR Ingram			\$23,090.91
Tramway			\$22,590.17
WB Wicker			\$19,694.01
Total for all 7 Schools			\$134,446.99

September 14, 2023

Dear Lee County Schools,

Thank you for giving Vector Security the opportunity to be your security provider.

Please review the attached document that explains this proposal for your custom security needs in detail. Below is a general summary of your proposal. **The pricing in this proposal is valid for 30 days.**

**Site (the protected premises)**

Lee County Schools  
307 South Main Street  
Broadway, NC 27505

**Contact:** Gene

**Phone:** (919) 774-6226

**Totals**

Installation	Monthly
\$21,824.29	\$0.00

Tax: \$1,527.70

Total: \$23,351.99

If you have any questions, please do not hesitate to call.

Thank you,

Chris Amundson

(910) 759-0117

coamundson@vectorsecurity.com

## Existing System #1

Parts	Qty.	Material	Labor	Installation	Monthly
Camera License (ad hoc) DWSPECTRUMUSQU*	30.00	\$2,400.00	\$0.00	\$2,400.00	
Camera Mount (ad hoc) SBO-100B*	3.00	\$105.00	\$0.00	\$105.00	
DVR Encoder (ad hoc) SPE-100B*	2.00	\$1,448.00	\$0.00	\$1,448.00	
DW Spectrum (ad hoc) DWSPECTRUMUSQU*	1.00	\$11,961.37	\$0.00	\$11,961.37	
Fisheye Camera (ad hoc) ONE-PC-10*	1.00	\$614.92	\$0.00	\$614.92	
IP Camera ONE-PC-10*	10.00	\$3,900.00	\$0.00	\$3,900.00	
IP Camera ONE-PC-10*	3.00	\$1,395.00	\$0.00	\$1,395.00	
<b>System Totals</b>				<b>\$21,824.29</b>	<b>\$0.00</b>

**Financial Summary**  
**Lee County Schools (Broadway)**

	<b>Installation</b>	<b>Monthly</b>
<b>Existing System #1</b>	<b>\$21,824.29</b>	<b>\$0.00</b>
<b>Proposal Totals</b>	<b>\$21,824.29</b>	<b>\$0.00</b>

September 14, 2023

Dear Lee County Schools,

Thank you for giving Vector Security the opportunity to be your security provider.

Please review the attached document that explains this proposal for your custom security needs in detail. Below is a general summary of your proposal. **The pricing in this proposal is valid for 30 days.**

**Site (the protected premises)**

Lee County Schools

1410 McNeill Road

Sanford, NC 27330

**Contact:** Gene

**Phone:** (919) 774-6226

**Totals**

Installation	Monthly
<b>\$7,565.39</b>	<b>\$0.00</b>

Tax: \$529.58

Total: \$8,094.97

If you have any questions, please do not hesitate to call.

Thank you,

**Chris Amundson**

(910) 759-0117

coamundson@vectorsecurity.com

## Existing System #1

Parts	Qty.	Material	Labor	Installation	Monthly
Camera License (ad hoc) DWSPECTRUM150001	20.00	\$1,600.00	\$0.00	\$1,600.00	
DVR Encoder (ad hoc) SPE-1620	1.00	\$724.02	\$0.00	\$724.02	
DW Spectrum Server (ad hoc) 6AC0EE161	1.00	\$5,241.37	\$0.00	\$5,241.37	
<b>System Totals</b>				<b>\$7,565.39</b>	<b>\$0.00</b>

**Financial Summary**  
**Lee County Schools (BT Bullock)**

	<b>Installation</b>	<b>Monthly</b>
<b>Existing System #1</b>	\$7,565.39	\$0.00
<b>Proposal Totals</b>	<b>\$7,565.39</b>	<b>\$0.00</b>

September 14, 2023

Dear Lee County Schools,

Thank you for giving Vector Security the opportunity to be your security provider.

Please review the attached document that explains this proposal for your custom security needs in detail. Below is a general summary of your proposal. **The pricing in this proposal is valid for 30 days.**

**Site (the protected premises)**

Lee County Schools  
4000 Deep River Road  
Sanford, NC 27330

**Contact:** Gene

**Phone:** (919) 774-6226

**Totals**

Installation	Monthly
\$15,550.39	\$0.00

Tax: \$1,088.53  
Total: \$16,638.92

If you have any questions, please do not hesitate to call.

Thank you,

**Chris Amundson**

(910) 759-0117

coamundson@vectorsecurity.com

## Existing System #1

Parts	Qty.	Material	Labor	Installation	Monthly
Camera License (ad hoc) DWSPECTRUMILSOON	30.00	\$2,400.00	\$0.00	\$2,400.00	
DVR Encoder (ad hoc) SPE-1630	1.00	\$724.02	\$0.00	\$724.02	
DW Server (ad hoc) DW-BVDCBET181	1.00	\$8,706.37	\$0.00	\$8,706.37	
IP Camera DW-BVDCBET181	8.00	\$3,720.00	\$0.00	\$3,720.00	
<b>System Totals</b>				<b>\$15,550.39</b>	<b>\$0.00</b>

**Financial Summary**  
**Lee County Schools (Deep River)**

	<b>Installation</b>	<b>Monthly</b>
<b>Existing System #1</b>	\$15,550.39	\$0.00
<b>Proposal Totals</b>	<b>\$15,550.39</b>	<b>\$0.00</b>

September 14, 2023

Dear Lee County Schools,

Thank you for giving Vector Security the opportunity to be your security provider.

Please review the attached document that explains this proposal for your custom security needs in detail. Below is a general summary of your proposal. **The pricing in this proposal is valid for 30 days.**

**Site (the protected premises)**

Lee County Schools  
1127 Greenwood Road  
Sanford, NC 27332

**Contact:** Gene

**Phone:** (919) 774-6226

**Totals**

Installation	Monthly
<b>\$19,613.94</b>	<b>\$0.00</b>

Tax: \$1,372.98  
Total: \$20,986.92

If you have any questions, please do not hesitate to call.

Thank you,

**Chris Amundson**

**(910) 759-0117**

**coamundson@vectorsecurity.com**

## Existing System #1

Parts	Qty.	Material	Labor	Installation	Monthly
Camera License (ad hoc) DWSPECTRUM150001	33.00	\$2,640.00	\$0.00	\$2,640.00	
Camera Mount (ad hoc) SBR-1000	5.00	\$175.00	\$0.00	\$175.00	
DVR Encoder (ad hoc) SOSPE1520	2.00	\$1,448.04	\$0.00	\$1,448.04	
DW Spectrum Server (ad hoc) DKCUBF1015	1.00	\$8,131.37	\$0.250.00	\$10,281.37	
Fisheye Camera (ad hoc) QMF15011	4.00	\$2,459.68	\$0.00	\$2,459.68	
IP Camera QMF15010R	5.00	\$2,325.00	\$0.00	\$2,325.00	
Turret Camera (ad hoc) QMF15011R	1.00	\$284.85	\$0.00	\$284.85	
<b>System Totals</b>				<b>\$19,613.94</b>	<b>\$0.00</b>

**Financial Summary**  
**Lee County Schools (Greenwood)**

	<b>Installation</b>	<b>Monthly</b>
<b>Existing System #1</b>	\$19,613.94	\$0.00
<b>Proposal Totals</b>	<b>\$19,613.94</b>	<b>\$0.00</b>

September 14, 2023

Dear Lee County Schools,

Thank you for giving Vector Security the opportunity to be your security provider.

Please review the attached document that explains this proposal for your custom security needs in detail. Below is a general summary of your proposal. **The pricing in this proposal is valid for 30 days.**

**Site (the protected premises)**

Lee County Schools  
3309 Wicker Street  
Sanford, NC 27330  
**Contact:** Gene  
**Phone:** (919) 774-6226

**Totals**

Installation	Monthly
<b>\$21,580.29</b>	<b>\$0.00</b>

Tax: \$1,510.62  
Total: \$23,090.91

If you have any questions, please do not hesitate to call.

Thank you,

Chris Amundson  
(910) 759-0117  
coamundson@vectorsecurity.com

## Existing System #1

Parts	Qty.	Material	Labor	Installation	Monthly
Camera Back Box (ad hoc) \$50.00	2.00	\$64.00	\$0.00	\$64.00	
Camera License (ad hoc) DWSPECTRALVLS001	30.00	\$2,400.00	\$0.00	\$2,400.00	
DW Spectrum Server (ad hoc) \$14,061.37	1.00	\$5,031.37	\$9,030.00	\$14,061.37	
Fisheye Camera (ad hoc) \$614.92	1.00	\$614.92	\$0.00	\$614.92	
IP Camera QNH-9010R	9.00	\$3,510.00	\$0.00	\$3,510.00	
IP Camera QNH-9010R	2.00	\$930.00	\$0.00	\$930.00	
<b>System Totals</b>				<b>\$21,580.29</b>	<b>\$0.00</b>

**Financial Summary**  
**Lee County Schools (JR Ingram)**

	<b>Installation</b>	<b>Monthly</b>
<b>Existing System #1</b>	\$21,580.29	\$0.00
<b>Proposal Totals</b>	<b>\$21,580.29</b>	<b>\$0.00</b>

September 14, 2023

Dear Lee County Schools,

Thank you for giving Vector Security the opportunity to be your security provider.

Please review the attached document that explains this proposal for your custom security needs in detail. Below is a general summary of your proposal. **The pricing in this proposal is valid for 30 days.**

**Site (the protected premises)**

Lee County Schools  
360 Center Church Road  
Sanford, NC 27330  
**Contact:** Gene  
**Phone:** (919) 718-0170

**Totals**

<b>Installation</b>	<b>Monthly</b>
<b>\$21,112.31</b>	<b>\$0.00</b>

Tax: \$1,477.86  
Total: \$22,590.17

If you have any questions, please do not hesitate to call.

Thank you,

**Chris Amundson**  
(910) 759-0117  
coamundson@vectorsecurity.com

## Existing System #1

Parts	Qty.	Material	Labor	Installation	Monthly
Bullet Back Box (ad hoc) BBX-126B	4.00	\$132.00	\$0.00	\$132.00	
Camera License (ad hoc) DWSPECTRUMLS0001	30.00	\$2,400.00	\$0.00	\$2,400.00	
DVR Encoder (ad hoc) SQSPE1620	1.00	\$724.02	\$0.00	\$724.02	
DW Spectrum Server (ad hoc) 6K0UBE16TB	1.00	\$9,731.37	\$0.00	\$13,431.37	
Fisheye Camera (ad hoc) QNF-8012R	1.00	\$614.92	\$0.00	\$614.92	
IP Camera QNF-6012R	5.00	\$1,950.00	\$0.00	\$1,950.00	
IP Camera QNF-6012R	4.00	\$1,860.00	\$0.00	\$1,860.00	
<b>System Totals</b>				<b>\$21,112.31</b>	<b>\$0.00</b>

Financial Summary  
Lee County Schools (Tramway)

	Installation	Monthly
Existing System #1	\$21,112.31	\$0.00
Proposal Totals	\$21,112.31	\$0.00

September 18, 2023

Dear Lee County Schools,

Thank you for giving Vector Security the opportunity to be your security provider.

Please review the attached document that explains this proposal for your custom security needs in detail. Below is a general summary of your proposal. **The pricing in this proposal is valid for 30 days.**

**Site (the protected premises)**

Lee County Schools  
900 S. Vance Street  
Sanford, NC 27330  
**Contact:** Gene  
**Phone:** (919) 776-4013

**Totals**

Installation	Monthly
<b>\$18,405.62</b>	<b>\$0.00</b>

If you have any questions, please do not hesitate to call.

Tax: \$1,288.39  
Total: \$19,694.01

Thank you,

**Chris Amundson**  
(910) 759-0117  
coamundson@vectorsecurity.com

## Existing System #1

Parts	Qty.
Camera Licenses (ad hoc)	110.00
DW Server (ad hoc)	1.00

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Proposal ID: 200746 - September 18, 2023 - The pricing in this proposal is valid for 30 days

1142 N Homer Blvd • Sanford, North Carolina 27330 • PHONE (919) 774-8004 • WEB [vectorsecurity.com](http://vectorsecurity.com)

AL LIC 001 050 062 072 094 231 1562 1640 A-0269 A-0273 A-0299 A-0625 A-0820 S-55514 56993 FL LIC EF20001268 1782-0001-2008 GA LIC LVU406710 LVA205166 LVA206076 LVA206037 IL LIC 127001654 MS LIC 15008579 15005720 NC LIC 2554-CSA SP.FA/L.V.30986 SC LIC BAC.5181 FAC.3221 BAC.13626 FAC.13633 BAC.13696 FAC.13663 BAC.13780 FAC.13733 BAC.13777 FAC.13731 TN LIC 183 283 293 1951

## Financial Summary Lee County Schools (WB Wicker)

	Installation	Monthly
Existing System #1	\$18,405.62	\$0.00
Proposal Totals	\$18,405.62	\$0.00

Proposal ID: 200748 • September 18, 2023 • The pricing in this proposal is valid for 30 days

1142 N Homer Blvd • Sanford, North Carolina 27330 • PHONE (919) 774-8004 • WEB [vectorsecurity.com](http://vectorsecurity.com)

AL LIC 001 050 062 072 094 231 1562 1640 A-0269 A-0273 A-0299 A-0625 A-0820 S-55514 56993 FL LIC EF20001268 1782-0001-2008 GA LIC LVU406710 LVA205166 LVA206076 LVA206037 IL LIC 127001654 MS LIC 15008579 15005720 NC LIC 2554-CSA SP.FA/LV.30986 SC LIC BAC.5181 FAC.3221 BAC.13626 FAC.13633 BAC.13696 FAC.13663 BAC.13780 FAC.13733 BAC.13777 FAC.13731 TN LIC 183 283 293 1951

## GovDeals Sale July 2021 to Sept. 19, 2023

Invent ory ID	Description	Category	Buyer	Sold Amount	Bids	Auction End Date
1	Bin full of electrical misc fitting	Electrical Supplies	William S Milliken III	\$159.00	1	14-Jul-21
2	Bin full of Plumbing and HVAC misc fitting and parts	Plumbing Equipment and Supplies	David Wolf	\$360.00	12	6-Jul-21
3	John Deer Snow blower attachment	Snow Removal Equipment	Curtis Haugtvedt	\$66.00	11	8-Jul-21
4	John Deere F935 Mower 72 inch	Mowing Equipment	Pat Kelly	\$2,625.00	50	8-Jul-21
5	cutMOF935x10041	Lighting/Fixtures	Travis Cutchin	\$175.65	13	21-Jul-21
6	2 x 4 lay in light fixtures 277 volts	Communication/Electronic Equipment	Adrian Ingram	\$16.50	3	2-Aug-21
7	Speakers for intercoms systems for ceiling tiles	Nursery/Horticulture/Landscaping	Richard Christy	\$261.00	20	11-Sep-21
8	Landscaping blocks	Nursery/Horticulture/Landscaping	Gerald Fisher	\$131.00	16	11-Sep-21
9	Wilder squats machines	Exercise Equipment	Muhammad Khan	\$1,550.00	35	12-Oct-21
10	Commerical Fryer	Consumer Kitchen	Kenny Powers	\$775.00	8	11-Feb-22
12	Commerical Fryer	Kitchen Equipment	James schad	\$4,250.00	41	11-Feb-22
13	Commerical Combo oven	Kitchen Equipment	Rafael Abreu	\$390.00	20	20-Mar-22
14	John Deer F935 Doesn't run and no battery	Mowing Equipment	Bizzell Davis	\$1,575.00	40	20-Mar-22
16	Variety of Combi Ovens	Kitchen Equipment	BRIAN MILLER	\$330.00	20	12-Apr-22
17	Combi Ovens	Kitchen Equipment	Sam watkins	\$875.00	26	12-Apr-22
19	Combi Ovens	Kitchen Equipment	Sam watkins	\$710.88	24	12-Apr-22
20	Combi Ovens	Kitchen Equipment	charles ondo	\$52.00	3	12-Apr-22
21	Combi Ovens	Kitchen Equipment	Athanase Lumbayi	\$1.00	1	12-Apr-22
22	Combi Ovens	Kitchen Equipment	Athanase Lumbayi	\$1.00	1	12-Apr-22
23	1 Very Large lot of School Furniture	Furniture/Furnishings	Arnaud Rodrigue	\$122.00	14	14-Nov-22
24	Kawai Upright Piano, still in tune.	Music/Musical Equipment	Marcelo Urias	\$50.00	1	14-Nov-22
25	4 Air Handlers and 4 Heat Pumps.	HVAC Equipment	Ronnie mcdougald	\$124.00	16	14-Nov-22
7008	1999 Ford Work Van	Vans	Luke Pardue	\$1,225.00	24	19-Jun-23



7023	2008 Chevrolet Express	Vans	Johnnie Joyner	17	\$1,653.00	19-Jun-23
7018	2005 Chevrolet Express	Vans	Tony Goodnight	7	\$650.00	19-Jun-23
7005	1997 Ford F-150	Trucks, Light Duty under 1 ton	biagio bellassai	31	\$1,675.00	19-Jun-23
33	Groen 30 Gallon Braising Pan	Commercial Food Service & Cafeteria Eq	Vijay Ram	1	\$1,775.00	20-Jul-23
34	Natural Gas Stove	Commercial Food Service & Cafeteria Eq	Josh Bauldin	1	\$250.00	27-Jun-23
35	Hobart Mixer	Commercial Food Service & Cafeteria Eq	adam valenti	25	\$1,300.00	19-Jun-23
36	Racks for trays and servicing dispensers	Commercial Food Service & Cafeteria Eq	Thomas Sterne	3	\$200.00	30-Jun-23
					<b>\$23,328.03</b>	



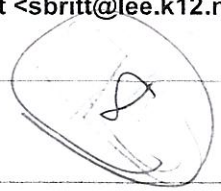
Susan Britt &lt;sbritt@lee.k12.nc.us&gt;

**September 2023 Invoice 507158 for August services - \$9,615.10**

1 message

Connie Dutton <CDutton@tharringtonsmith.com>  
To: "sbritt@lee.k12.nc.us" <sbritt@lee.k12.nc.us>

Mon, Sep 18, 2023 at 2:17 PM



Thank you.

Connie

Please note our new suite number for our street address:

Tharrington Smith, LLP

150 Fayetteville Street, Suite 1900

Raleigh, NC 27601

Our address for our PO Box has not changed:

Tharrington Smith, LLP

PO Box 1151

Raleigh, NC 27602



**THARRINGTON  
SMITH LLP**  
ATTORNEYS AT LAW

Connie Dutton

Accounting, Tharrington Smith, LLP

(919) 821-4711 ext.276

cdutton@tharringtonsmith.com

www.tharringtonsmith.com

150 Fayetteville St, Suite 1900, Raleigh, NC 27601

P.O. Box 1151, Raleigh, NC 27602

OK to pay  
SPR  
9/18/2023  
PO-8/8224



NOTICE: This e-mail may contain confidential information. If the reader of this message is not the intended recipient, please note that reading, copying, or distributing this message is prohibited. If you have received this message in error, please notify the sender immediately by telephone (919-821-4711) or e-mail and please delete the message. Thank you.

## 2 attachments



**Lee County Schools Invoice 507158.pdf**  
1699K



**W-9 2023.pdf**  
112K

## Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Tharrington Smith, LLP

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☒ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

150 Fayetteville Street, Suite 1900

6 City, state, and ZIP code

Raleigh, NC 27601

7 List account number(s) here (optional)

Requester's name and address (optional)

Or remit to: Tharrington Smith, LLP

PO Box 1151

Raleigh, NC 27602

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

\_\_\_\_ - \_\_\_\_ - \_\_\_\_

or

Employer identification number

5 6 - 0 8 5 2 7 1 3

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ►

Date ►

8/15/23

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



**THARRINGTON SMITH LLP**  
ATTORNEYS AT LAW

P.O. Box 1151  
Raleigh, N.C. 27602  
Telephone: (919) 821-4711  
<http://www.tharringtonsmith.com>  
Federal Tax I.D. No.: 56-0852713

Lee County Board Of Education  
by email to: Susan Britt,  
Admin Asst. to Superintendent  
sbritt@lee.k12.nc.us

September 15, 2023  
Client: 013334  
Invoice #: 507158

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For Professional Services Rendered Through August 31, 2023

RE: 000000 General

**SERVICES**

Date	Person	Description of Services	Hours	
8/7/2023	SGR	Continue preparing Lee budget presentation.	0.70	
8/7/2023	SGR	Telephone conference with Womack re performance audit recommendations.	0.20	
8/8/2023	SGR	Review Board meeting agenda and closed session materials.	0.30	
8/8/2023	SGR	Travel to and attend monthly board meeting.	5.00	
8/10/2023	SGR	Telephone conference with Womack and Dossenbach re calendar issue.	0.20	
8/10/2023	SGR	Telephone conference with Dossenbach re media request.	0.20	
8/14/2023	SGR	Telephone conference with Womack re media inquiry.	0.10	
8/15/2023	SGR	Telephone conference with Womack re media requests re calendar and superintendent.	0.30	
8/15/2023	SGR	Review special meeting notice from Britt.	0.10	
8/15/2023	SGR	Attend policy committee meeting virtually.	1.00	
8/15/2023	SGR	Review agenda for policy committee meeting.	0.10	
8/16/2023	SGR	Telephone conference with Womack re media statement on calendar decision.	0.20	
8/16/2023	SGR	Draft potential response to media inquiries.	0.50	
8/17/2023	SGR	Review and respond to email from Womack re media response.	0.20	
8/29/2023	SGR	Telephone conference with Womack re calendar issues.	0.30	
8/31/2023	SGR	Telephone conferences with Womack re code of ethics issue and Board action.	0.50	
8/31/2023	SGR	Additional telephone conference with Womack re ethics issue and personnel issue.	0.50	
8/31/2023	SGR	Draft letter for Womack re training and committees.	0.40	
Total Professional Services			10.80	\$2,538.00

September 15, 2023  
Client: 013334  
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RE: 000000 General

**PERSON RECAP**

Person	Level	Hours	Rate	Amount
SGR Stephen G. Rawson	PARTNER	10.80	\$235.00	\$2,538.00
Total Professional Services for this Matter				\$2,538.00
<b>Total Current Charges for this Matter</b>				<b>\$2,538.00</b>

RE: 000004 Audit Letter

## SERVICES

Date	Person	Description of Services	Hours	
8/1/2023	SGR	Review audit letter.	0.20	
8/1/2023	TLC	Draft email to Dutton re balance due; review response re same.	0.10	
8/1/2023	TLC	Finalize audit letter; draft email to Malone re same.	0.20	
8/8/2023	VRM	Interoffice conference with Crabtree; review and revision of letter to auditor.	0.10	
8/8/2023	VRM	Review of and respond to memo from Crabtree re audit.	0.10	
8/8/2023	TLC	Finalize audit letter; draft email to CPA re same.	0.40	
Total Professional Services			1.10	\$171.00

## PERSON RECAP

Person	Level	Hours	Rate	Amount
VRM V. Rod Malone	PARTNER	0.20	\$235.00	\$47.00
SGR Stephen G. Rawson	PARTNER	0.20	\$235.00	\$47.00
TLC Trisha L. Crabtree	PARALEGAL	0.70	\$110.00	\$77.00
Total Professional Services for this Matter				\$171.00
<b>Total Current Charges for this Matter</b>				<b>\$171.00</b>

RE: 000030 General Personnel

## SERVICES

Date	Person	Description of Services	Hours	
8/2/2023	SGR	Telephone conference with Dossenbach re personnel recommendations to Board.	0.10	
8/2/2023	SGR	Telephone conference with Eggers re FMLA issue.	0.10	
8/8/2023	SGR	Review and respond to email from Eggers re licensure issue.	0.10	
8/10/2023	SGR	Review and respond to email from Britt re interim superintendent contract amendment.	0.20	
8/10/2023	SGR	Review and respond to email from Eggers re hiring issue.	0.10	
8/11/2023	SGR	Telephone conference with Eggers re background check issue.	0.30	
8/14/2023	SGR	Telephone conference with Eggers re background check issue.	0.20	
8/16/2023	NAR	Exchange emails with Rawson re extra duty pay issue.	0.20	
8/16/2023	SGR	Review and respond to email from Eggers re employee grievance; review grievance.	0.30	
8/16/2023	SGR	Review and respond to email from Eggers re duty assignments question; review policy re same.	0.50	
8/17/2023	MJM	Telephone conference with Rawson re options for addressing improper use of sick leave.	0.10	
8/17/2023	SGR	Telephone conference with Eggers re TA duties issue.	0.10	
8/23/2023	SGR	Review and respond to email from Britt re grievance hearing script.	0.10	
8/24/2023	SGR	Telephone conference with Dossenbach re personnel issue.	0.10	
8/24/2023	SGR	Telephone conference with Eggers re computer search issue.	0.10	
8/30/2023	SGR	Telephone conferences with Eggers re teacher background check issue.	0.30	
8/30/2023	SGR	Review policies and statute re remote instruction days; telephone conference with Dossenbach re same.	0.30	
8/30/2023	JDH	Review ACIS/VCAP re personnel matter (Wells); telephone conference with Guilford County Clerk of Court re verification of ACIS review; email to Rawson re same.	0.20	
8/31/2023	SGR	Telephone conference with Eggers re personnel transfers.	0.20	
8/31/2023	SGR	Additional telephone conference with Eggers re background check issue.	0.10	
8/31/2023	SGR	Review and revise draft information for principal re community concerns response.	0.30	
Total Professional Services			4.00	\$915.00

## PERSON RECAP

Person	Level	Hours	Rate	Amount
MJM Melissa J. Michaud	PARTNER	0.10	\$235.00	\$23.50

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RE: 000030 General Personnel

**PERSON RECAP**

Person	Level	Hours	Rate	Amount
NAR Neal A. Ramee	PARTNER	0.20	\$235.00	\$47.00
SGR Stephen G. Rawson	PARTNER	3.50	\$235.00	\$822.50
JDH Jennifer D. Honomichl	PARALEGAL	0.20	\$110.00	\$22.00
Total Professional Services for this Matter				\$915.00
<b>Total Current Charges for this Matter</b>				<b>\$915.00</b>

RE: 000031 Bond Forfeiture Matters

**SERVICES**

Date	Person	Description of Services	Hours
8/1/2023	SGR	Review and respond to message from bond attorney re motion.	0.10
8/3/2023	SGR	Telephone conference with Honomichl re motion to set aside.	0.10
8/3/2023	JDH	Review email correspondence; email correspondence to Rawson re e-file motion to set aside in district court bond matter and possible next steps.	0.10
8/3/2023	JDH	Telephone conference with Webster (ADA legal assistant) re box 5 verification and possible next steps.	0.10
8/3/2023	JDH	Email correspondence to Webster (ADA legal assistant) re death certificate verification in district court bond matter (State v Graham).	0.20
8/3/2023	JDH	Telephone conference with Rawson re objection in district court bond matter (State v Salinas).	0.10
8/3/2023	JDH	Telephone conference with Hudson (attorney for surety) re objection in district court bond matter.	0.10
8/4/2023	JDH	Prepare court order re district court bond matter (State v Graham).	0.10
8/4/2023	JDH	Interoffice conference with Rawson re objection in district court bond matter.	0.10
8/4/2023	JDH	Review e-court portal Odyssey re obtain conditions of release and motions to set aside in district court bond matters.	0.30
8/4/2023	JDH	Upload and e-file objection re district court bond matter (State v Salinas).	0.20
8/7/2023	JDH	Review email correspondence; email correspondence to Webster (ADA legal assistant) re confirmation order abatement re district court bond matter.	0.10
8/7/2023	JDH	Review additional email correspondence from Webster re filed stamped/executed order of abatement re district court bond matter (State v Graham).	0.10
8/7/2023	JDH	Telephone conference with Hudson (attorney for surety) re consent order in district court bond matter.	0.10
8/7/2023	JDH	Email correspondence to Hudson (attorney for surety) re consent order in district court bond matter (State v Graham).	0.10
8/7/2023	JDH	Email correspondence to Assistant Clerk Clark re consent order in district court bond matter and e-court next steps.	0.10
8/7/2023	JDH	Email correspondence to Rawson re consent order and order of abatement in district court bond matter.	0.10
8/7/2023	JDH	Scan and upload to e-courts portal re consent order in district court bond matter.	0.10
8/8/2023	JDH	Review e-courts Odyssey re motion to set aside in district court bond matter and obtain conditions of release.	0.20
8/9/2023	JDH	Review email correspondence; email correspondence with Assistant Clerk Clark re bond forfeiture matters and additional court personnel in future communications.	0.10

RE: 000031 Bond Forfeiture Matters

## SERVICES

Date	Person	Description of Services	Hours
8/9/2023	JDH	Review email correspondence re filing accepted in district court bond matters through e-file portal.	0.10
8/10/2023	SGR	Review additional documentation from attorney for surety.	0.10
8/10/2023	SGR	Review bond forfeiture motion and supporting documentation for call with attorney.	0.20
8/10/2023	JDH	Review email correspondences and supporting documentation from Rawson and Ellis (attorney for defendant); email correspondence to Rawson re supplemental documentation and next steps in district court bond matter.	0.20
8/10/2023	JDH	Telephone conference with Ellis (attorney for defendant) re objection in district court bond matter (State v Salinas); email to Ellis and Rawson re same.	0.20
8/11/2023	JDH	Telephone conference with Ellis (attorney for Defendant) re objection in district court bond matter.	0.10
8/11/2023	JDH	Review Odyssey ecourts portal re motions to set aside and retrieve conditions of release in district court bond matters.	0.20
8/14/2023	JDH	Prepare draft report re monthly bond forfeiture reports to include motions to set aside, objections and petitions to remit (July 2023).	0.20
8/14/2023	JDH	Prepare draft report re monthly bond forfeiture reports to include motions to set aside, objections and petitions to remit (August 2023).	0.10
8/14/2023	JDH	Review facsimile from attorney Phair (attorney for Defendant) re motion to set aside in superior court bond matter.	0.10
8/15/2023	JDH	Review email correspondence; email correspondence to Rawson re motion to set aside in district court property bond (State v Smith).	0.10
8/15/2023	JDH	Review e-court odyssey and retrieve court file to include conditions of release re motion to set aside in district court bond matter (State v Smith).	0.20
8/16/2023	SGR	Meet with Honomichl re objections.	0.20
8/16/2023	JDH	Interoffice conference with Rawson re petition to remit in district court property bond matter.	0.20
8/16/2023	JDH	Prepare court order re district court bond matter.	0.10
8/16/2023	JDH	Email correspondence to Ellis and Rawson re consent order in district court bond matter (State v Salinas).	0.10
8/16/2023	JDH	Review e-court Odyssey re possible petition to remit in superior court bond matter and retrieve e-court documents from portal.	0.20
8/16/2023	JDH	Email correspondence to Clerk Thomas and Assistant Clerk Clark re status of \$25,000 superior court property bond judgment and possible next steps (State v Smith).	0.20
8/16/2023	JDH	Telephone conference with Clerk Thomas re \$25,000 outstanding bond forfeiture judgments and clerk procedure re district set aside calendar.	0.20

RE: 000031 Bond Forfeiture Matters

**SERVICES**

Date	Person	Description of Services	Hours
8/17/2023	JDH	Review e-court Odyssey re petition to remit in district court bond matter and retrieve conditions of release and other related court documents.	0.20
8/18/2023	JDH	Correspondence to Talbert (bail agent) re box 8 unauthorized signature district court motion to set aside (State v Body).	0.20
8/18/2023	JDH	Prepare draft court order re \$25,000 superior court bond matter (State v Smith).	0.20
8/21/2023	SGR	Meet with Honomichi re upcoming hearings.	0.10
8/21/2023	JDH	Review email correspondence; email correspondence to Rawson re motion to set in superior court bond matter (State v Smith).	0.10
8/21/2023	JDH	Review e-courts Odyssey re petition to remit in superior court bond matter.	0.20
8/21/2023	JDH	Interoffice conference with Rawson re petitions to remit in district and superior court bond matters.	0.10
8/22/2023	JDH	Email correspondence Assistant Clerk Clark, Clerk Thomas and Webster (Superior Administrative Assistant) re district and superior court bond forfeiture calendars.	0.20
8/22/2023	JDH	Review email correspondence from Clerk Thomas re confirmation of district court bond forfeiture calendar (State v Brown).	0.10
8/23/2023	JDH	Telephone conference with Walker (bail agent) re additional file number on the bond forfeiture notice.	0.10
8/23/2023	JDH	Review VCAP re judgment calculator re outstanding bond forfeiture judgment and accumulating interest in superior court bond matter (State v Smith).	0.10
8/23/2023	JDH	Telephone conference with Williams (bail agent) re petition to remit in district court bond matter (State v Basler).	0.10
8/24/2023	JDH	Telephone conference with Ellis (attorney for defendant) re consent order in district court bond matter; email to Ellis and Rawson re same.	0.20
8/25/2023	SGR	Telephone conference with attorney for surety re remission petition.	0.20
8/25/2023	JDH	Telephone conference with Rawson re petition to remit in superior court bond (State v Smith).	0.10
8/28/2023	JDH	Review email correspondence from Webster (superior trial court coordinator) re superior court calendar (September 2023).	0.10
8/28/2023	JDH	Revise court order re superior court bond matter (State v Smith).	0.10
8/28/2023	JDH	Email correspondence to Phair and Rawson re consent order in superior court bond matter (State v Smith).	0.20
8/28/2023	JDH	Prepare court order re petition to remit in district court bond matter.	0.20
8/28/2023	JDH	Email correspondence to Williams (bail agent) re court order in district court bond matter (State v Basler).	0.10

RE: 000031 Bond Forfeiture Matters

## SERVICES

Date	Person	Description of Services	Hours	
8/28/2023	JDH	Review email correspondence; email correspondence to Phair and Rawson re executed consent order in superior court bond matter (State v Smith).	0.10	
8/29/2023	JDH	Review email correspondence; email correspondence to Ellis and Rawson re consent order language re court costs and interest in district court bond matter.	0.10	
8/30/2023	JDH	Review email correspondence from Ellis re consent order in district court bond matter; email to Rawson re same.	0.10	
8/30/2023	JDH	Email correspondence to Ellis and Rawson re consent order in district court bond matter.	0.10	
8/30/2023	JDH	Review email correspondence; email correspondence to Williams re consent order in district court bond matter.	0.10	
8/30/2023	JDH	Review e-court Odyssey and retrieve court documents to include conditions of release re motions to set aside in district court bond matters.	0.30	
Total Professional Services			9.20	\$1,137.00

## PERSON RECAP

Person	Level	Hours	Rate	Amount
SGR Stephen G. Rawson	PARTNER	1.00	\$235.00	\$235.00
JDH Jennifer D. Honomichl	PARALEGAL	8.20	\$110.00	\$902.00
Total Professional Services for this Matter				\$1,137.00
Total Current Charges for this Matter				\$1,137.00

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RE: 000055 General EC

### SERVICES

Date	Person	Description of Services	Hours	
8/23/2023	SGR	Telephone conference with Sessoms and Waller re student in mental health facility.	0.30	
		Total Professional Services	0.30	\$70.50

### PERSON RECAP

Person	Level	Hours	Rate	Amount
SGR Stephen G. Rawson	PARTNER	0.30	\$235.00	\$70.50
	Total Professional Services for this Matter			\$70.50
	<b>Total Current Charges for this Matter</b>			<b>\$70.50</b>

RE: 000058 Vehicle Forfeiture Matters

## SERVICES

Date	Person	Description of Services	Hours	
8/8/2023	JDH	Review officer's affidavit re seized motor vehicles in district court bond matters.	0.10	
8/10/2023	JDH	Update bond forfeiture county representation spreadsheet to include superintendent and contact information re low value vehicle issue and delegation of authority agreement.	0.10	
8/11/2023	JDH	Revise delegation of authority re notice declaration paragraph re sale of seized motor vehicles to board attorney.	0.10	
8/17/2023	JDH	Review correspondence from Assistant Clerk Clark re officer's affidavit re seized motor vehicle-impaired driving (State v Cante).	0.10	
8/24/2023	JDH	Prepare template re correspondence to superintendent and delegation of authority agreement.	0.10	
8/28/2023	VRM	Interoffice conference with Honomichl re delegation of authority and letter to superintendent re same.	0.10	
8/28/2023	JDH	Interoffice conference with Malone re revise letter to superintendent re delegation of authority agreement.	0.10	
Total Professional Services			0.70	\$89.50

## PERSON RECAP

Person	Level	Hours	Rate	Amount
VRM V. Rod Malone	PARTNER	0.10	\$235.00	\$23.50
JDH Jennifer D. Honomichl	PARALEGAL	0.60	\$110.00	\$66.00
Total Professional Services for this Matter				\$89.50
Total Current Charges for this Matter				\$89.50

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RE: 000060 Student Handbook Review

# SERVICES

Date	Person	Description of Services	Hours	
8/11/2023	MHW	Review student and faculty handbooks.	1.00	
8/14/2023	MHW	Review student and faculty handbooks.	1.10	
8/24/2023	MHW	Review Lee Early College staff and student handbooks.	0.60	
8/25/2023	MHW	Review Lee County HS staff handbook.	0.70	
		Total Professional Services	3.40	\$714.00

# PERSON RECAP

Person	Level	Hours	Rate	Amount
MHW Maya H. Weinstein	ASSOCIATE	3.40	\$210.00	\$714.00
	Total Professional Services for this Matter			\$714.00
	<b>Total Current Charges for this Matter</b>			<b>\$714.00</b>

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RE: 000061 General Policy Review

### SERVICES

Date	Person	Description of Services	Hours	
8/1/2023	JFS	Review and revise memo re facilities use policy and packet changes.	0.50	
8/3/2023	JFS	Draft document of suggested changes and revisions to Facilities Use packet and policy; edit packet using tracked changes; email Rawson the two documents.	4.30	
Total Professional Services			4.80	\$528.00

### PERSON RECAP

Person	Level	Hours	Rate	Amount
JFS John F. Salt	LAW CLERK	4.80	\$110.00	\$528.00
Total Professional Services for this Matter				\$528.00
<b>Total Current Charges for this Matter</b>				<b>\$528.00</b>

RE: 000063 General Contract Review

## SERVICES

Date	Person	Description of Services	Hours	
8/1/2023	SGR	Review E-rate contract; draft email to Eggers re same.	0.30	
8/1/2023	SGR	Review and respond to email from McNeill re modular construction contract.	0.10	
8/2/2023	SGR	Review and respond to email from Waller re health care services MOU; review MOU and revise provisions.	0.70	
8/2/2023	SGR	Draft revised liability and indemnity provisions for Caterpillar agreement.	0.50	
8/3/2023	SGR	Exchange emails with opposing counsel and McNeill re contract.	0.10	
8/7/2023	MJM	Telephone conference with Rawson re considerations for contract negotiations with web-hosting vendor.	0.10	
8/7/2023	SGR	Review contracts for emergency management plans and webhosting services.	1.20	
8/10/2023	SGR	Review and respond to email from Waller re revisions to health department MOU.	0.10	
8/16/2023	SGR	Review and respond to emails from Eggers, Britt, and Waller re contracts; review contracts.	0.50	
8/17/2023	SGR	Telephone conference with Womack re superintendent search contract.	0.10	
8/23/2023	SGR	Review EdDirection contract for teacher PD.	0.30	
8/24/2023	SGR	Review and revise contracts from Britt and Eggers.	0.60	
8/25/2023	SGR	Review and respond to email from Britt re Evergreen contract.	0.10	
Total Professional Services			4.70	\$1,104.50

## PERSON RECAP

Person	Level	Hours	Rate	Amount
MJM Melissa J. Michaud	PARTNER	0.10	\$235.00	\$23.50
SGR Stephen G. Rawson	PARTNER	4.60	\$235.00	\$1,081.00
Total Professional Services for this Matter				\$1,104.50
Total Current Charges for this Matter				\$1,104.50

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RE: 000067 General Student Matters

### SERVICES

Date	Person	Description of Services	Hours	
8/1/2023	SGR	Review and respond to email from Waller re PowerSchool issue.	0.20	
8/1/2023	SGR	Review and respond to emails from Waller re document retention issue.	0.10	
8/10/2023	SGR	Review and respond to email from Waller re custody order and enrollment issue.	0.20	
8/10/2023	SGR	Respond to email from Dossenbach re media request.	0.10	
8/17/2023	SGR	Telephone conference with Waller re records issue.	0.10	
8/28/2023	SGR	Review and respond to letter from Bowling re medication dispute.	0.10	
		Total Professional Services	0.80	\$188.00

### PERSON RECAP

Person	Level	Hours	Rate	Amount
SGR Stephen G. Rawson	PARTNER	0.80	\$235.00	\$188.00
		Total Professional Services for this Matter		\$188.00
		<b>Total Current Charges for this Matter</b>		<b>\$188.00</b>

**SERVICES**

Date	Person	Description of Services	Hours	
8/17/2023	SGR	Review and respond to email from Dossenbach re records request from attorney.	0.10	
		Total Professional Services	<u>0.10</u>	\$23.50

**PERSON RECAP**

Person	Level	Hours	Rate	Amount
SGR Stephen G. Rawson	PARTNER	0.10	\$235.00	\$23.50
	Total Professional Services for this Matter			\$23.50
	<b>Total Current Charges for this Matter</b>			<b>\$23.50</b>

September 15, 2023  
Client: 013334  
Invoice #: 507158  
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RE: 000072 General Construction Issues

### SERVICES

Date	Person	Description of Services	Hours	
8/3/2023	SYL	Email with McNeill and Rawson re mod unit construction contract.	0.20	
8/4/2023	SYL	Emails with McNeill re questions for contract; draft of purchase contract for modular classroom unit; email to McNeill and Rawson.	1.20	
8/7/2023	SYL	Review of vendor-made changes to modular classroom purchase contract; email McNeill, Britt and Rawson.	0.30	
		Total Professional Services	1.70	\$357.00

### PERSON RECAP

Person	Level	Hours	Rate	Amount
SYL Sharon Lin	ASSOCIATE	1.70	\$210.00	\$357.00
	Total Professional Services for this Matter			\$357.00
	<b>Total Current Charges for this Matter</b>			<b>\$357.00</b>

September 15, 2023  
 Client: 013334  
 Invoice #: 507158  
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RE: 000075    General Budget Issues
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**SERVICES**

Date	Person	Description of Services	Hours	
8/1/2023	SGR	Begin drafting presentation to Board re budgetary statutes.	0.90	
		Total Professional Services	0.90	\$211.50

**PERSON RECAP**

Person	Level	Hours	Rate	Amount
SGR    Stephen G. Rawson	PARTNER	0.90	\$235.00	\$211.50
	Total Professional Services for this Matter			\$211.50
	<b>Total Current Charges for this Matter</b>			<b>\$211.50</b>

**SERVICES**

Date	Person	Description of Services	Hours	
8/17/2023	SGR	Review and respond to email from attorney for DPI re licensure revocation.	0.10	
		Total Professional Services	0.10	\$23.50

**PERSON RECAP**

Person	Level	Hours	Rate	Amount
SGR Stephen G. Rawson	PARTNER	0.10	\$235.00	\$23.50
	Total Professional Services for this Matter			\$23.50
	<b>Total Current Charges for this Matter</b>			<b>\$23.50</b>

September 15, 2023  
 Client: 013334  
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RE: 000079 Parents Bill of Rights

## SERVICES

Date	Person	Description of Services	Hours	
8/21/2023	SGR	Research re SB49 and emergency medical care re question from Womack; review and respond to email from Womack re same.	1.00	
8/21/2023	JRW	Telephone conference with Rawson re SB 49, impact on school nurses.	0.20	
8/22/2023	SGR	Review and respond to emails from Womack re parents' rights bill.	0.20	
8/31/2023	SGR	Client's share of Parents Bill of Rights guidance.		
Total Professional Services			1.40	\$1,065.00

## PERSON RECAP

Person	Level	Hours	Rate	Amount
SGR Stephen G. Rawson	PARTNER	1.20	\$235.00	\$282.00
SGR Stephen G. Rawson	PARTNER			\$741.00
JRW Jason R. Weber	ASSOCIATE	0.20	\$210.00	\$42.00
Total Professional Services for this Matter				\$1,065.00
<b>Total Current Charges for this Matter</b>				<b>\$1,065.00</b>

September 15, 2023  
Client: 013334  
Invoice #: 507158  
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RE: 000999 Expenses

**DISBURSEMENTS**

Date	Description of Disbursements	Amount
8/8/2023	Stephen G. Rawson- Travel Auto- (91 @ \$0.655)	\$59.61
8/18/2023	Photocopies (16 @ \$0.20)	\$3.20
8/18/2023	Postage	\$3.24
8/31/2023	Thomson Reuters - West Payment Center- Westlaw Expense-	\$413.05
	Total Disbursements	\$479.10
	Total Disbursements for this Matter	\$479.10
	<b>Total Current Charges for this Matter</b>	<b>\$479.10</b>

September 15, 2023  
Client: 013334  
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Total Services	\$9,136.00	
Total Disbursements	\$479.10	
Total Current Charges		\$9,615.10
Previous Balance		\$6,845.82
Less Payments		\$6,845.82
<b>PAY THIS AMOUNT</b>		<b>\$9,615.10</b>

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*Payments received after the invoice date are not reflected on this invoice.  
Due Upon Receipt. A late fee of 8% per annum will be added to unpaid balances after 60 days.  
Please include the invoice number on all remittance. Thank you.*

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July 2023  
Financials

Fund	1 digit Purpose	Description	Beginning Budget/Beg Balance	Budget Adjustments	Current Budget/Balance	Year-to-Date Expenses	PO's &		Percent Spent
							Encumbrances Outstanding	Remaining Balance	
1	5XXX	Instructional Services	58,000,000.00		\$58,000,000.00	\$1,244,431.15	\$0.00	\$56,755,568.85	2.15%
	6XXX	System-Wide Support Services	5,250,000.00		\$5,250,000.00	\$358,525.58	\$0.00	\$4,891,474.42	6.83%
	7XXX	Ancillary Services	250,000.00		\$250,000.00	\$4,347.90	\$0.00	\$245,652.10	1.74%
<b>1 Total</b>			<b>\$63,500,000.00</b>	<b>\$0.00</b>	<b>\$63,500,000.00</b>	<b>\$1,607,304.63</b>	<b>\$0.00</b>	<b>\$61,892,695.37</b>	<b>2.53%</b>
2	5XXX	Instructional Services	9,040,524.00		\$9,040,524.00	\$306,880.10	\$0.00	\$8,733,643.90	3.39%
	6XXX	System-Wide Support Services	9,045,000.00		\$9,045,000.00	\$934,499.55	\$0.00	\$8,110,500.45	10.33%
	7XXX	Ancillary Services	350,000.00		\$350,000.00	\$11,325.67	\$0.00	\$338,674.33	3.24%
	8XXX	Non-Programmed Charges	1,175,000.00		\$1,175,000.00		\$0.00	\$1,175,000.00	0.00%
<b>2 Total</b>			<b>\$19,610,524.00</b>	<b>\$0.00</b>	<b>\$19,610,524.00</b>	<b>\$1,252,705.32</b>	<b>\$0.00</b>	<b>\$18,357,818.68</b>	<b>6.39%</b>
3	5XXX	Instructional Services	6,437,113.88		\$6,437,113.88	\$408,345.40	\$0.00	\$6,028,768.48	6.34%
	6XXX	System-Wide Support Services	1,374,877.71		\$1,374,877.71	\$13,388.36	\$0.00	\$1,361,489.35	0.97%
	7XXX	Ancillary Services	63,999.33		\$63,999.33	\$0.00	\$0.00	\$63,999.33	0.00%
	8XXX	Non-Programmed Charges	84,920.67		\$84,920.67	\$0.00	\$0.00	\$84,920.67	0.00%
<b>3 Total</b>			<b>\$7,960,911.59</b>	<b>\$0.00</b>	<b>\$7,960,911.59</b>	<b>\$421,733.76</b>	<b>\$0.00</b>	<b>\$7,539,177.83</b>	<b>5.30%</b>
4	5XXX	Instructional Services	500,000.00		\$500,000.00	\$0.00	\$0.00	\$500,000.00	0.00%
	6XXX	System-Wide Support Services	1,185,000.00		\$1,185,000.00	\$577.17	\$0.00	\$1,184,422.83	0.05%
	8XXX	Non-Programmed Charges	-		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	9XXX	Capital Outlay	1,600,500.00		\$1,600,500.00	\$0.00	\$0.00	\$1,600,500.00	0.00%
<b>4 Total</b>			<b>\$3,285,500.00</b>	<b>\$0.00</b>	<b>\$3,285,500.00</b>	<b>\$577.17</b>	<b>\$0.00</b>	<b>\$3,284,922.83</b>	<b>0.02%</b>
5	7XXX	Ancillary Services	5,626,875.00		\$5,626,875.00	\$83,345.81	\$0.00	\$5,543,529.19	1.48%
	8XXX	Non-Programmed Charges	325,000.00		\$325,000.00	\$0.00	\$0.00	\$325,000.00	0.00%
<b>5 Total</b>			<b>\$5,951,875.00</b>	<b>\$0.00</b>	<b>\$5,951,875.00</b>	<b>\$83,345.81</b>	<b>\$0.00</b>	<b>\$5,868,529.19</b>	<b>1.40%</b>
8	5XXX	Instructional Services	2,000,000.00		\$2,000,000.00	\$30,511.94	\$0.00	\$1,969,488.06	1.53%
	6XXX	System-Wide Support Services	350,000.00		\$350,000.00	\$18,237.46	\$0.00	\$331,762.54	5.21%
	7XXX	Ancillary Services	125,000.00		\$125,000.00	\$0.00	\$0.00	\$125,000.00	0.00%
<b>8 Total</b>			<b>\$2,475,000.00</b>	<b>\$0.00</b>	<b>\$2,475,000.00</b>	<b>\$48,749.40</b>	<b>\$0.00</b>	<b>\$2,426,250.60</b>	<b>1.97%</b>
<b>Grand Total</b>			<b>\$102,783,810.59</b>	<b>\$0.00</b>	<b>\$102,783,810.59</b>	<b>\$3,414,416.09</b>	<b>\$0.00</b>	<b>\$99,369,394.50</b>	<b>3.32%</b>

Fund 1 – State  
Fund 2 – Local  
Fund 3 – Federal  
Fund 4 – Capital Outlay  
Fund 5 – Child Nutrition  
Fund 8 – Special Revenue

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**2023-2024  
Board Expenses**

<u>Patrick Kelly-70</u>	* Registrations/Misc.	-
	** LCBOE Sanctioned Expenditures	-
		-
<u>James Laudate-71</u>	* Registrations/Misc.	-
	** LCBOE Sanctioned Expenditures	-
		-
<u>Eric Davidson-75</u>	* Registrations/Misc.	79.00
	** LCBOE Sanctioned Expenditures	-
		<b>79.00</b>
<u>Chris Gaster-76</u>	* Registrations/Misc.	-
	** LCBOE Sanctioned Expenditures	-
		-
<u>Sandra Bowen-77</u>	* Registrations/Misc.	-
	** LCBOE Sanctioned Expenditures	-
		-
<u>Alan Rummel-78</u>	* Registrations/Misc.	-
	** LCBOE Sanctioned Expenditures	-
		-
<u>Sherry Lynn Womack-79</u>	* Registrations/Misc.	20.00
	** LCBOE Sanctioned Expenditures	-
		<b>20.00</b>

**Supplies & Materials/Misc.**

**Misc. Expenses**

7/18/2023	NCSBA - Online Webhosting	6,150.00
7/20/2023	NCSBA - Video Subscription	1,500.00
7/26/2023	Catering - Board Retreat	368.35
8/2/2023	William C. Harrison - Travel Reim. - Board Retreat	48.47
8/9/2023	Security BOE Mtg. 7/18/23	292.20
8/23/2023	Security BOE Mtg 8/8/23	285.00
8/23/2023	Security BOE Mtg 8/17/23	37.50
9/13/2023	Sheraton Greensboro - S. Britt NCSBA Conf. Nov. 13-15	372.08
9/13/2023	NSBA Conf Registration - Nov. 13-15	495.00

Subtotal	9,548.60
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<b>Total Supplies &amp; Materials/Misc.</b>	<b>9,548.60</b>
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<b>Total Budget</b>	<b>68,548.57</b>
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Registration/Misc.	99.00
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Total Supplies & Materials/Misc.	9,548.60
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<b>Total Expended to Date</b>	<b>9,647.60</b>
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<b>Performance Audit</b>	<b>12,500.00</b>
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<b>12,500.00</b>
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<b>22,147.60</b>
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<b>Amount Remaining</b>	<b>46,400.97</b>
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\* Total per Board member for staff development, travel, etc. in the performance of Board of Education duties  
- \$1,000.00 each. Re-elected board members receive an additional \$1,000.00 in year that they're re-elected.



Patrick Kelly-70  
Registrations/Misc.

LCBOE Sanctioned Expenditures

Total	Subtotal	
	-	-

James Laudate-71  
Registrations/Misc.

LCBOE Sanctioned Expenditures

Total	Subtotal	
	-	-

Eric Davidson-75  
Registrations/Misc.

LCBOE Sanctioned Expenditures

79.00

8/9/2023 NCSBA - Registration - SREC Lead Mtg.

Total	Subtotal	
	79.00	-

Chris Gaster-76  
Registrations/Misc.

LCBOE Sanctioned Expenditures

Total	Subtotal	
	-	-

**Sandra Bowen-77**  
Registrations/Misc.

**LCBOE Sanctioned Expenditures**

Total	Subtotal
	-
	-

Subtotal
-

**Alan Rummel-78**  
Registrations/Misc.

**LCBOE Sanctioned Expenditures**

Total	Subtotal
	-
	-

Subtotal
-

**Sherry Lynn Womack-79**  
Registrations/Misc.  
8/29/2023 SAGA 9/23

**LCBOE Sanctioned Expenditures**

20.00

Total	Subtotal
	20.00
	20.00

Subtotal
-

**Performance Audit**

7/10/2023 Evergreen Solutions LLC

12,500.00

Total	Subtotal
	12,500.00
	12,500.00

Bowen, Sandra	NSBA Annual Conference Registration Fee	495.00
	Travel	79.91
		<b>574.91</b>
Gaster, Chris	NCSBA Annual Conference Registration Fee	220.00
	Travel	79.91
		<b>299.91</b>
Laudate, Jamey	NCSBA Annual Conference Registration Fee	220.00
	Travel	79.91
		<b>299.91</b>
Rummel, Alan	NCSBA Annual Conference Registration Fee	220.00
	Travel	79.91
		<b>299.91</b>
Womack, Sherry	NSBA Law Conference Registration Fee	597.00
	Travel	299.99
	Hotel	444.09
		<b>1,341.08</b>
	NSBA Annual Conference Registration Fee	495.00
	Travel	239.73
		<b>734.73</b>
		<b>2,075.81</b>

\$1,000.00 allotted per BOE board member, any additional must be approved by entire BOE.