

Lee County Schools

"Bring Your Own Device"



Personal Device Usage Guidelines

Lee County Schools (LCS) utilizes instructional technology to facilitate the creative problem solving, collaboration, and 21st Century skills that students will need as responsible citizens in the global community. Students may prefer to use their personal devices for instruction. The “Bring Your Own Device” (BYOD) program will allow students to bring personal devices and connect them to the LCS network to be used for instructional purposes when allowed by the classroom teachers. Students who choose to participate in the BYOD program must follow the Personal Device Usage Guidelines and the Technology Responsible Use Policy.

Guidelines

1. Students participating in the BYOD program must adhere to the Student Code of Conduct, Student Handbook, Responsible Use Guidelines, and all Board policies.
2. Students may use a privately owned electronic “Internet ready” device that meets the North Carolina hardware requirements for testing (<https://center.ncsu.edu/nc/mod/page/view.php?id=1840161>) on the LCS wireless network with teacher or administrator permission.
3. The use of a privately owned electronic device is to support and enhance instructional activities. Each teacher has the discretion to allow and regulate the use of personal devices in the classroom and on specific projects.
4. Students using a personal device will not be issued a Lee County School’s device.
5. Students are prohibited from accessing the Internet using any external Internet service.
6. No privately owned electronic device may be connected to the LCS network by a network cable plugged into a data outlet. Network access is provided via Wi-Fi access only.
7. No student shall establish a wireless ad-hoc or peer-to-peer network using his/her electronic device or any other wireless device while on school grounds. This includes, but is not limited to using a privately owned electronic device such as a cabled or wireless hotspot.
8. Sound should be muted unless the teacher or administrator grants permission for use of sound associated with the instructional activities. A teacher or administrator may permit the use of ear buds or other types of headphones. Approved devices must be in silent mode while riding school buses and on school campuses, unless otherwise allowed by a teacher or administrator.
9. The privately owned electronic device owner is the only person allowed to use the device.
10. No LCS district-owned academic or productivity software can be installed on personal devices.
11. Devices may only be used for instructional purposes and accessing approved websites, applications, or files which are relevant to the classroom curriculum. Devices may not be used for non-instructional purposes (such as making personal phone calls and text/instant messaging). Games

- are not permitted, unless otherwise allowed by a teacher.
12. Students may not use devices to record, transmit or post photographic images or video of a person, or persons on campus during school activities and/or hours, unless otherwise allowed by a teacher.
 13. No student shall use any computer or device to illegally collect any electronic data or disrupt networking services.
 14. Students are prohibited from bringing devices on premises that will infect the network with a virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized programs.
 15. Violation of school or district policies, local, state and/or federal laws while using a personal electronic device on the LCS wireless network will result in appropriate disciplinary and/or legal action as specified in the *Student Handbook* and *Code of Student Conduct*, School Board policy as well as by local, state and/or federal law.
 16. The school district and LCS personnel cannot attempt to repair, correct, troubleshoot, or be responsible for malfunctioning personal hardware or software.
 17. The school district reserves the right to examine the privately owned electronic device and search its contents if there is reason to believe that school district policies or local, state and/or federal laws have been violated (inappropriate use or material, harassment, or misrepresentation of information).
 18. In the event that a student believes that his/her password has been compromised, he/she should immediately reset his/her password using a school district computer.
 19. Devices are brought to school at the students' and parents' own risk. In the event that a privately owned device is lost, stolen or damaged, LCS is not responsible for any financial or data loss.

This information is not meant to be “all inclusive” and will remain a work in progress as the use of personal devices evolves.

NOTE: Principals and Teachers may set additional requirements for personal device use in their classroom.



I, _____ agree to let _____

Name of parent or guardian

Name of student

bring their personally owned computing device for instructional use in Lee County Schools (LCS). I understand that the student named above will be permitted to use their personally owned device, subject to the conditions in this document.

I understand that if I agree to allow my student to use their own device that Lee County Schools is not responsible for any device or data loss, theft, damage or other associated costs of replacement or repair incurred during the school day or at home as a result of participation in this program. I understand that LCS Staff will be unable to store, support or troubleshoot student owned devices. The student named above will take full responsibility for the device and will appropriately secure all devices when not in use.

LCS uses technological measures such as filtering to promote internet safety. Filtering limits students' ability to access harmful internet sites from any device connected to the LCS network, but only when this equipment is used in school on the LCS network. Access through cellular networks does not provide the same measures of filtering. Students should only use the LCS network (not private cellular service) for internet access while on LCS property.

I have verified my student is aware that all aspects of the Lee County Schools' **Technology Responsible Use Policy** apply to the use and care of their personal device while on LCS property or while involved in any LCS sponsored event/activity.

I understand that the purpose of allowing my student to use their own device is to participate in teacher approved activities in support of the LCS curriculum. Uses of these devices for unrelated activities beyond or outside the LCS educational program are prohibited.

__/__/__

Parent or Guardian's Signature

Date

Student Acceptance:

I agree to adhere to the AUP guidelines presented in the Student Rights and Responsibilities Booklet. I will utilize the device(s) for instructional purposes only while at any LCS school or on the LCS network.

__/__/__

Student Signature

Student ID#

Date

Please fill out the following information regarding your device:

Device Type (make and model) _____

MAC Address _____

You may need to google Finding the MAC address for your device.

<http://www.wikihow.com/Find-the-MAC-Address-of-Your-Computer>